PALM BEACH ATLANTIC UNIVERSITY

Navigator

STUDENT HANDBOOK

2026-2027





Introduction

Dear Students,

Welcome to your Palm Beach Atlantic University (PBA) experience! As a community of learners, our mission is to provide you with a rigorous educational environment that leads to intellectual, spiritual and personal character development. The Student Life staff partners with others across campus to accomplish this Christ-first mission. PBA is a Christ-first university. We see Jesus as having first place (or preeminence) in all we do (Colossians 1:15-18) as we grow in our love for Him and others. As a result of your PBA experience, we desire that you enjoy Christ, enrich your character, explore your calling and engage your communities. These outcomes drive how we structure programs and shape the services we provide to support your academic, social, spiritual, and cultural needs.

At Palm Beach Atlantic University, we believe that all people are made in the imago Dei— the image of God (Genesis 1:26-27). This reality gives every human being intrinsic value and also compels us to treat each person with dignity, respect, kindness, understanding, love, and an eagerness to see them know God and fulfill their God-given purposes. Our motto is “enlightening minds, enriching souls, and extending hands”. This is beautifully lived out through the combined practices of Worship —the practice of honoring God with who we are and everything that we do, Workship—a distinctive community service program that responds to human needs with Christ-like action in the community and the world, and Wordship—cultivating the practice of using our words wisely to edify others, including those with whom we may disagree, as a form of worship. The imago Dei also undergirds our view of ethics and morality. That we are made in the image of God makes us eager to obey God and to live our lives according to His commands. This is especially relevant in how we live together in community.

This Student Handbook is called The Navigator, as it charts a successful path through your college experience. As we seek to live out our motto through Worship, Workship and Wordship, we desire that each student exemplifies our core values of excellence, integrity, respect, unity, love, and accountability, through action. These core values shape The Navigator policies and standards of conduct.

We pray God richly blesses your time here!

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Who We Are

Palm Beach Atlantic University was founded on the teachings of Christ, the free enterprise economic system, and service to others. Our governing documents reflect this rich heritage while clearly illuminating our path into the future as the premier, Christ-first institution, preparing global leaders to overcome today's challenges and seize the opportunities of tomorrow.

Guiding Principles

Palm Beach Atlantic University is a comprehensive Christian university with a significant core emphasis in the liberal arts. Its purpose is to offer a curriculum of studies and a program of student activities dedicated to the development of moral character, the enrichment of spiritual lives and the perpetuation of growth in Christian ideals.

Founded under the providence of God with the conviction that there is a need for a university in this community that will expand the minds, develop the moral character and enrich the spiritual lives of all the people who may come within the orbit of its influence. Palm Beach Atlantic University shall stand as a witness for Jesus Christ, expressed directly through its administration, faculty, staff, and students.

To assure the perpetuation of these basic concepts of its founders, it is resolved that all those who become associated with Palm Beach Atlantic University as trustees, officers, members of the faculty, or of the staff, must believe in, and affirm in principle and practice, the divine inspiration of the Bible, both the Old and New Testaments; that man and woman were directly created by God; that Jesus Christ was born of a virgin; that He is the Son of God, our Lord and Savior; that He died for the sins of all and thereafter arose from the grave; that by repentance and the acceptance of and belief in Him, by the grace of God, the individual is saved from eternal damnation and receives eternal life in the presence of God; and it is further resolved that the ultimate teachings in this University shall always be consistent with, and not contrary to, these principles.

(These principles were adopted by the University's founders and they serve as the preamble to the PBA bylaws.)

Our Mission

Palm Beach Atlantic University equips students to grow in wisdom, lead with conviction and serve God boldly.

Our Vision

Palm Beach Atlantic University's vision is to be the premier, Christian university offering whole-person education that prepares students from around the globe to tackle the problems of their day with godly character, open arms and a servant's heart.

Our Purpose

Palm Beach Atlantic University is a Christian university that equips students to lead fulfilling lives through learning, leadership and service.

Our Motto

At Palm Beach Atlantic University, our motto is: enlightening minds, enriching souls and extending hands. This is beautifully lived out through Worship, Workship and Wordship.

Worship is the practice of honoring God with who we are and everything that we do. Workship is a distinctive community service program that responds to human needs with Christ-like action in the community and the world. Wordship is the cultivated practice of using our words wisely to edify others, including those with whom we disagree, as a form of worship.



Community & Values

Core Values

Palm Beach Atlantic University has six core values that govern the standards for all students. We define appropriate and inappropriate behavior through the lens of these values. These values apply to all on and off campus activity. It is our hope that these values transcend your experience at PBA.

- Seek Unity
- Reflect Love
- Pursue Excellence
- Demonstrate Integrity
- Show Respect
- Be Accountable

Student Commitment to the PBA Community

Every student who chooses to become a part of the PBA community agrees to live in a way that is consistent with and not contrary to the PBA student conduct policies, which embody Christian ethical and moral standards of behavior. Upon enrolling, each student has agreed to govern himself/herself in accordance with the student conduct policies and also is responsible for his/her guests while on campus. Students reaffirm their commitment to our community values on a yearly basis during the enrollment process. Students are expected to live year-round in a manner consistent with the standards set forth in The Navigator. This applies to the fall and spring semesters, as well as summer and University breaks. The term “student” includes all persons taking courses at the University who are pursuing undergraduate, graduate or professional studies, either full-time or part-time. This includes participants in study abroad, online courses and off-campus academic programs. The student conduct policies apply at all locations and all times. Students who withdraw after allegedly violating a student conduct policy or multiple policies may be prohibited from campus until they resolve the issues via the disciplinary process.



Seek Unity

"...[W]alk in a manner worthy of the calling to which you have been called, with all humility and gentleness, with patience, bearing with one another in love, eager to maintain the unity of the Spirit in the bond of peace." - Ephesians 4:1b-3

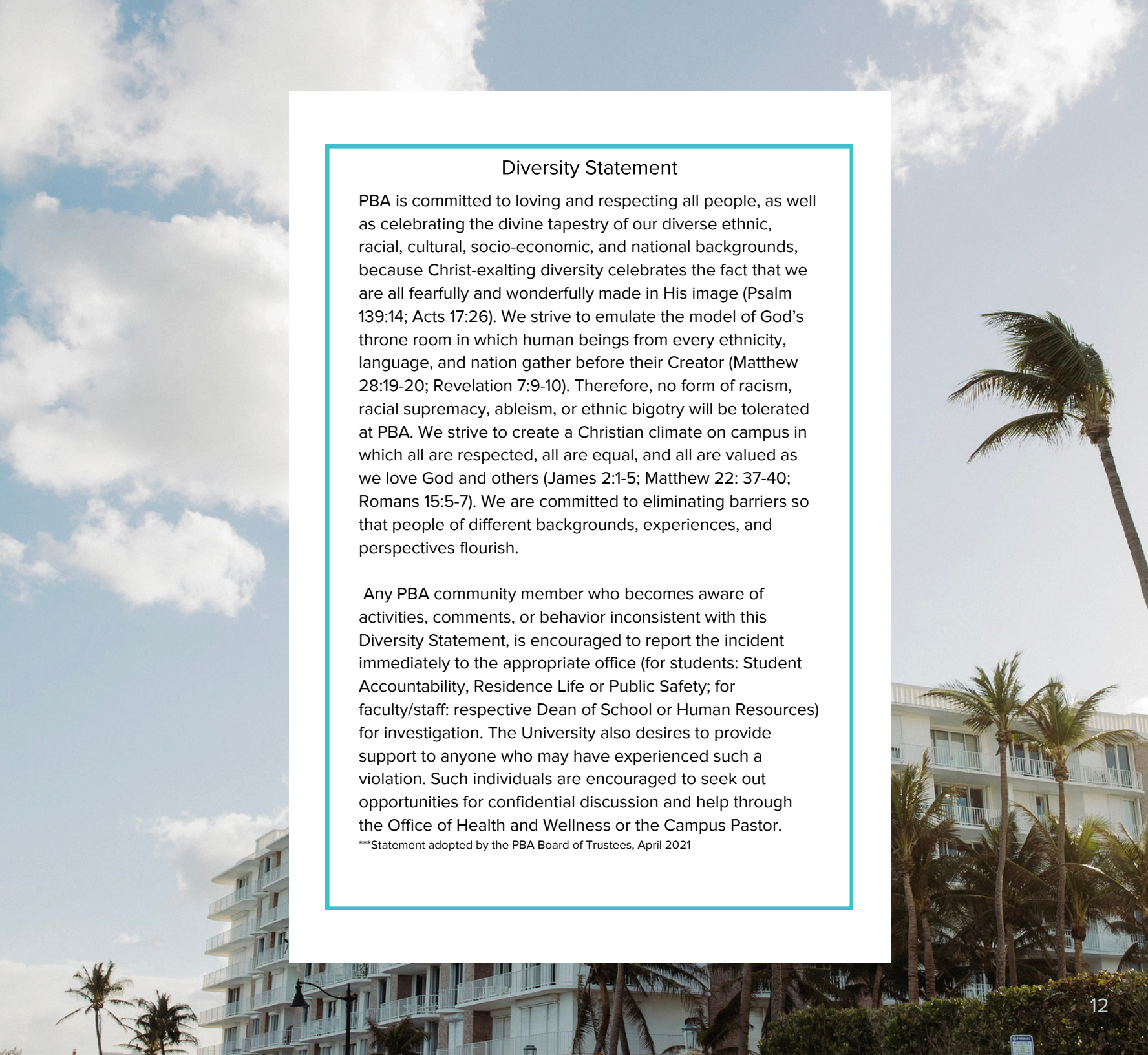
As a Christ-first community, we are called to seek and promote unity in the Spirit. We are privileged that this community contains diverse opinions, experiences and ethnicities. In all diversity, the PBA community is united in Christ and in His mission.



Diversity

Worship, Workship, and Wordship— A Christ-First Culture

At Palm Beach Atlantic University (PBA), we believe that all people are made in the imago Dei— the image of God (Genesis 1:26-27). This reality gives every human being intrinsic value and also compels us to treat each person with dignity, respect, kindness, understanding, love, and an eagerness to see them know God and fulfill their God-given purposes. Our motto is “enlightening minds, enriching souls, and extending hands”. This is beautifully lived out through the combined practices of Worship—the practice of honoring God with who we are and everything that we do, Workship—a distinctive community service program that responds to human needs with Christ-like action in the community and the world, and Wordship—cultivating the practice of using our words wisely to edify others, including those with whom we may disagree, as a form of worship. The imago Dei also undergirds our view of ethics and morality. That we are made in the image of God makes us eager to obey God and to live our lives according to His commands. This is especially relevant to ensure everyone at PBA feels a sense of belonging.



Diversity Statement

PBA is committed to loving and respecting all people, as well as celebrating the divine tapestry of our diverse ethnic, racial, cultural, socio-economic, and national backgrounds, because Christ-exalting diversity celebrates the fact that we are all fearfully and wonderfully made in His image (Psalm 139:14; Acts 17:26). We strive to emulate the model of God's throne room in which human beings from every ethnicity, language, and nation gather before their Creator (Matthew 28:19-20; Revelation 7:9-10). Therefore, no form of racism, racial supremacy, ableism, or ethnic bigotry will be tolerated at PBA. We strive to create a Christian climate on campus in which all are respected, all are equal, and all are valued as we love God and others (James 2:1-5; Matthew 22: 37-40; Romans 15:5-7). We are committed to eliminating barriers so that people of different backgrounds, experiences, and perspectives flourish.

Any PBA community member who becomes aware of activities, comments, or behavior inconsistent with this Diversity Statement, is encouraged to report the incident immediately to the appropriate office (for students: Student Accountability, Residence Life or Public Safety; for faculty/staff: respective Dean of School or Human Resources) for investigation. The University also desires to provide support to anyone who may have experienced such a violation. Such individuals are encouraged to seek out opportunities for confidential discussion and help through the Office of Health and Wellness or the Campus Pastor.

***Statement adopted by the PBA Board of Trustees, April 2021

Obstacles to Unity

All students are to demonstrate behavior that fosters unity in Christ. Behavior opposed to the goal of unity is inappropriate, which includes, but is not limited to, the actions described below and the policies set forth in this handbook.

Discriminatory Harassment:
PBA is committed to providing an environment in which all persons are safe from harassment and intimidation based on age, race, color, sex, national origin, disability, veteran status or any other legally protected characteristic. Harassment includes physical conduct or verbal innuendos, which create an intimidating, hostile or offensive environment. Such harassment is contrary to Christian standards of conduct expected of all members of the PBA community, including students, staff and faculty. Students with complaints of sexual harassment should follow the sexual harassment guidelines set forth in this document. Any student who has a complaint about peer harassment may contact the Associate Vice President of Student Life's Office. Upon receipt of the complaint, the Associate Vice President of Student Life's Office will then notify the appropriate office. Any student who has a complaint regarding faculty/staff harassment may contact the Title IX Coordinator by emailing TitleIX@pba.edu.

Obstruction
is defined as interfering with or disrupting the teaching and/or learning process in any campus classroom; online University forum; building or meeting area; University-sponsored activity; pedestrian or vehicular traffic; classes, lectures or meetings. It also includes restricting another person's freedom of movement or normal functioning, or inciting, aiding, or encouraging other persons to do so.

Aiding, Abetting, or Conspiring/Complicity
is defined as being present and knowing another student violated University policy without taking reasonable action to either leave the situation or confront the other student. Aiding, abetting, conspiring, complicity also includes planning or attempting to commit a violation or enabling another student to do so. When illegal substances, objects or other items in conflict with the Community Values System are present in a room, all occupants may be held responsible.

Insubordination
is defined as failure to comply with directions given by University officials, faculty and staff, including Resident Assistants, acting in the performance of their duties. Examples include but are not limited to failure to evacuate a building during a fire alarm, refusal to present an ID upon request and failure to appear when summoned for an official meeting.


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Reflect Love

“And He said to him, ‘You shall love the Lord your God with all your heart and with all your soul and with all your mind. This is the great and first commandment. And a second is like it: You shall love your neighbor as yourself.”’ - Matthew 22:37-39

All members of the PBA community are called to grow in their love for God and their love for others during their time at PBA. Jesus is clear that one will know His followers by their love. We demonstrate our commitment to being a Christ-first community by taking seriously Jesus’ charge to love God and others. Love is demonstrated through both words and actions, and PBA encourages this love to flourish through a robust chapel program, classes that integrate faith and learning, on-campus Bible studies and opportunities to live and learn in community on campus with fellow students.



Palm Beach Atlantic University's Kingdom Approach to Culture, Sexuality, Sanctity of Life, and Compassion

Worship, Workship, and Wordship—A Christ-First Culture

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Our View of Human Sexuality

Palm Beach Atlantic University affirms the biblical understanding of personhood, sexuality, gender, and Christian marriage. We believe that Christian marriage is between a man and a woman. Sex is a wonderful, God-given gift explicitly intended for the marital relationship between a biological male and female (1 Corinthians 7:2-5) and gender follows biology. The physical and emotional intimacy of sex is designed beautifully and specifically to unite a couple living in a loving marital, lifelong commitment to each other (Genesis 2:24-25; Matthew 19:5-6). In Scripture, we learn God's creational design and intent for marriage involves three chief goods: (1) a permanent bond and covenant learned by a lifelong commitment (Genesis 2:24-35; Matthew 19:5-6); (2) procreation and the gift of children (Genesis 1:28; Psalm 127:3); and (3) marriage as a living sign of the gospel – Christ's love for his bride, the Church (Ephesians 5:22-33; Revelation 19:7-9). The covenant of marriage between a man and woman is a blessing from God and uniquely expresses these gifts. Sexual relations outside of marriage are strictly forbidden (Exodus 20:14; Matthew 5:27-28; 1 Corinthians 7:6-11, 25-35).

Likewise, the vocation of celibacy is a gift which truly expresses male and female identities in a unique and complementary way.



Celibacy is not mere inactivity, rather it is active faithfulness to God (1 Corinthians 7:6-35). Marriage and celibacy are both in God's design.

Sexual immorality, including fornication, adultery, and homosexual behavior, is prohibited in Scripture (Romans 1:26 28; 1 Thessalonians 4:3-8; Matthew 5:28) because our bodies are "a temple of the Holy Spirit" (1 Corinthians 6:13-20). In addition, all use or involvement with pornographic materials is sinful and forbidden at PBA, as are all forms of sexual abuse, exploitation, and harassment (1 Corinthians 6:9-10; 1 Thessalonians 4:6; 1 Timothy 1:9-10). PBA expects that its students, faculty, and staff will neither engage in nor promote views of sexuality or gender expression that contradicts biblical standards (Romans 1:21-27; 1 Corinthians 6:9-10; Genesis 2:24; Ephesians 5:31). PBA also expects that our students, faculty, and staff will extend compassion and sensitivity to all since all have sinned and fallen short of the glory of God (Romans 3:23). We know that redemption and forgiveness are available for all sins (Ephesians 1:7). We are committed to supporting and learning from one another in grace and truth, respecting each other while also honoring God's design for sexuality and marriage. (1 Timothy 1:9).

Our View of the Sanctity of Life

PBA's devotion to the sanctity of human life is informed by the same core commitments that shape all of its other convictions: love for God, love for each other, the example of Jesus, and love of biblical truth. This leads us to the understanding that life begins at conception and is precious to God from the moment of conception (Psalm 71:6; 139:13-15; Luke 1:15) to our last breath on earth. All human beings are fearfully and wonderfully made in God's image (Psalm 139:14). Unborn children, like others of the most vulnerable of our society, deserve our best efforts to protect them from conception to death. We support those who sacrifice much to carry their unborn baby to term and seek to be an encouragement to them.

Students with questions regarding these issues are encouraged to seek out opportunities for confidential discussion and support through the Office of Counseling & Wellness or the Campus Pastor. Students who struggle with any issues that are not consistent with the policies and views expressed in the Navigator and Residence Life Handbook are encouraged to ask for support and help under the Amnesty Policy (p. 30) via the Dean of Students Office, Office of Counseling and Wellness, or the Campus Pastor.
Our faculty and staff consider it an honor and a privilege to walk alongside our students as they navigate life.

***Statement adopted by the PBA Board of Trustees, April 2021

Showing Love in a Christ-first Community

Our desire to reflect the love of Christ to others motivates us to encourage behavior that demonstrates love and care for each individual on our campus. This desire also compels us to appropriately respond to behavior that does not model Christ-like love. The following outlines a few specific areas of concern where a lack of love harms others.

As part of our commitment to love and care for one another, we take very seriously any reported incidents of sexual misconduct, dating violence, domestic violence and related offenses, which are sins against people who are made in the image of God and are His precious children. The safety and well-being of every student is of utmost importance to us. Anyone who is in imminent danger should call 911 immediately. The University has an open reporting policy and encourages students to report any sexual misconduct. Any student who has a situation he or she would like to process or report should contact one of our Title IX coordinators.

The behaviors below represent actions against our policy of reflecting love to others:

Sexual Misconduct Policy Violations:
Palm Beach Atlantic University is deeply committed to creating and sustaining an educational, working, and living environment that is conducive to learning and is supportive of students and employees. Part of this commitment is fostering a campus free of sexual misconduct in all forms. Please see our Sexual Misconduct Policy for definitions and acts that constitute such misconduct. The policy provides reporting procedures and supportive measures for individuals who have experienced sexual misconduct. It outlines possible sanctions for a person found to have committed sexual misconduct.

Inappropriate Sexual Behavior is defined as sexual activity that is inconsistent with biblical teaching, such as sexual activity outside the bonds of marriage between a man and woman, sexual misconduct, and sexual harassment. This includes cohabitation between non-related persons of the opposite sex outside the bond of marriage. Sexual activity includes genital area contact and other touching that could lead to sexual fulfillment. Online activity related to inappropriate sexual behavior includes use of texts, pictures, emails, and other social-media related content that contradicts biblical standards of human sexuality.

Safety in Private Spaces:
In compliance with the requirements and definitions of Florida law, it is prohibited for any student to willfully enter a restroom or changing facility on University property, designated for the opposite sex, for a purpose other than the authorized uses of (a) Accompanying a person of the opposite sex to assist or chaperone a child under the age of 12, an elderly person, or a person with a disability, or a developmental disability; (b) For law enforcement or governmental regulatory purposes; (c) To render emergency medical assistance or to intervene in any other emergency situation where the health or safety of another person is at risk; (d) For custodial, maintenance, or inspection purposes, provided that the restroom or changing facility is not in use; or (e) If the appropriate designated restroom or changing facility is out of order or under repair and the restroom or changing facility designated for the opposite sex contains no person of the opposite sex. Refusal to depart when asked to do so by an authorized person may result in sanctions from the University.

Harassment, Threat, or Abuse
is defined as verbal, written, or mental abuse. This may include threats, blackmail (threatening to reveal information in order to extort something of value), public incrimination, intentional intimidation (including coercing others to withhold information from University officials), defamation of character (slander or libel via ridicule, rumor, etc.) or stalking. This also may include a persistent pattern of behavior directed at another individual or oneself that distresses, frightens or is in some manner inappropriate or threatening. Examples include but are not limited to hate speech, cyberbullying, public incrimination, or causing a person to believe the offender may cause mental or bodily harm and discrimination based on age, race, color, sex, national origin, disability, veteran status or any other legally protected status under federal, state and local laws.

*This offense includes but is not limited to making, storing, sharing or distributing unauthorized audio, video or photographic recordings of a person in a location in which that person has a reasonable expectation of privacy. Places in which a person has a reasonable expectation of privacy include but are not limited to shower/locker rooms, residence hall rooms and restrooms. Undisclosed and unauthorized recording of other individuals and the use of undisclosed or hidden recording devices is prohibited. This does not extend to the disclosed recording of public events or discussions, or recordings made for law enforcement purposes. Cyber bullying also includes using any means of technology to communicate in a harassing or exploiting manner, such as inappropriate text messaging, the use of social networking to force shame on others, etc.

Physical Assault/Inappropriate Physical Behavior
is defined as a willful attempt or threat to inflict injury upon another person coupled with the apparent present ability to do so; inflicting bodily harm on another person or one's self (striking, choking, etc.); or taking any action, forceful or otherwise, for the purpose of inflicting bodily harm on another person or one's self.

Hazing
is defined as any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for purposes, including but not limited to initiation or admission into or affiliation with any organization or group, or the perpetuation or furtherance of a tradition or ritual of any organization. Hazing includes, but is not limited to, pressuring or coercing a student into violating city, state, or federal law; any brutality of a physical nature, such as whipping, beating, branding or exposure to the elements; consumption of any food, liquor, drug, or other substance; or other activity that could adversely affect the physical health or safety of a student. This also includes any activity that would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct that could result in extreme embarrassment or other forced or coerced activity that could adversely affect the mental health or dignity of the student. Hazing does not include customary athletic events, other similar contests or competitions or any activity or conduct that furthers a legal or legitimate objective. It is not a defense to a charge of hazing that the consent of the victim has been obtained, or that the conduct or activity that resulted in harm of the person was not done as a condition to membership of an organization. (Adapted from 2007 FL Statutes: http://www.leg.state.fl.us/statutes).

Unbecoming Conduct
is defined as any behavior that contradicts biblical standards or violates community expectations. This includes actions or attitudes that are lewd, indecent, disrespectful, or mischievous in nature. It may also include behavior that lacks integrity, maturity, or discretion, and fails to be above reproach in both public and private settings. Such conduct undermines the trust, character, and witness expected within a Christ-centered community.

Guidelines for traditions and activities:

- Participation in all activities must be completely voluntary. Coercion of anyone is not permitted. Coercion means requiring or inducing participation by pressure or threat, whether implied or stated.
- Activities may not put anyone at risk of harm – spiritual, physical, emotional or psychological.
- Retaliation or harassment (verbal or physical) against individuals who do not participate, or who do not desire to participate, is prohibited.
- Activities may not single out or exclude individuals or classes of individuals. They must involve and accept representatives from all groups.
- Activities should be honoring and affirming of others in the community as brothers and sisters in Christ. It is antithetical to the heart of Christ that students would be subject to any unnecessary requirements to be welcome in this community.




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PBA
SAILFISH

Pursue Excellence

“His divine power has granted to us all things that pertain to life and godliness, through the knowledge of him who called us to his own glory and excellence.” - 2 Peter 1:3 ESV

The University requires that each student’s conduct meets the highest standards of Christian integrity and morality. Therefore, students agree that their conduct will be consistent with biblical teaching, all applicable laws of the federal, state and local government, and all PBA policies. The institution uses Matthew 18 to guide students in how they should approach resolving conflict and hold one another accountable. As we submit to the example of Jesus Christ, we are called to live a life of excellence, which we are equipped to do through the word of God, support and guidance of the Holy Spirit and Christian community. As we are temples of the Lord (1 Cor. 6:19) we should reflect that commitment in our words and deeds.

PBA is committed to fostering a Christ-first campus community, while preparing students who will pursue and achieve excellence in the workplace and opportunities for service. PBA students pursue excellence while studying in the classroom, competing in athletics, working hard at internships, serving others in the community and daily living for Christ.

Dress and Personal Appearance

The student dress code guidelines reflect PBA's commitment to excellence by helping students understand the parameters of appropriate dress for the educational process and professional life. The PBA community affirms that our bodies are "temples of the Holy Spirit" (I Corinthians 6:19), and that dress is a tool reflecting reverence to God and respect for our bodies and others. Dress guidelines are intended to foster a healthy community and a positive learning environment. Modesty in dress encourages a Christ-like view of ourselves, reflects a healthy body image and shows humility, respect, and sensitivity to self and others. Students must display mature discernment as to appropriate attire for all University activities, reflecting proper taste, personal modesty and neatness.

Specific Regulations

- Clothing should reflect dignity, respect, self-awareness, and consider the well-being of others.
- Clothing should not be hostile, slanderous, provocative, or culturally-appropriated in ways that may be considered offensive. Avoid explicit clothing that has slogans, graphics or a design that is inconsistent with University values including those that promote alcohol and drugs.
- Clothing including shirts, pants, shorts and skirts/dresses should not be excessively short, tight or revealing. The torso/midriff should be fully covered. Examples of garments not permitted include but are not limited to crop tops, tube tops, see-through or strapless. Students are required to wear appropriate undergarments that are not visible.
- Shoes are required at all times on campus property.
- Swimsuits and beachwear should not be visible when worn in university buildings. Students should wear cover-ups on campus.
- Hats should not be worn in the classroom, chapel, or official University meetings. Students may be asked to remove hats by university personnel.



Peer Accountability

All members of the PBA community are expected to take responsibility for positively contributing to the spiritual and social campus climate. Each student can help us foster a better Christ-first community through their words and action. Therefore, based on the principles in Matthew 18:15-17, students who are in conflict or disagreement with one another should confront each other and demonstrate a willingness to work towards biblical resolution.

If there are community values violations (on or off campus) students have an obligation to report such violations in a reasonable time frame to the proper campus authority. If the violation is known to be illegal or potentially harmful to oneself or others, students should report immediately. Students are not permitted to ignore illegal or harmful violations. Campus Authorities include Student Accountability, Residence Life personnel (including AC or RA), or Public Safety. The University desires to ensure a safe campus and provide a redemptive accountability process that helps students positively navigate their college experience and thrive within the values set by the institution.

Students are also encouraged to know resources that may help them, or fellow students maintain their health, safety, and positive contribution to our community. These resources available to students include Counseling, Title IX Officers, Amnesty, Health and Wellness, and the Department of Public Safety.

No Contact Directive

A student may be required to actively refrain from any and all contact with a particular student. This includes both direct and indirect contact, on or off campus, through any and all forms of communication including third parties and digital/electronic communication such as social media, email, or text.



Demonstrate Integrity

“He stores up sound wisdom for the upright; he is a shield to those who walk in integrity.” - Proverbs 2:7 ESV

Integrity in the Classroom

Academic Dishonesty includes, but is not limited to cheating, plagiarism, fabrication and submission of work, all or any part of which was developed in response to the assignment of another professor or was created by a person other than the student submitting the assignment; working collaboratively with another student but claiming an individual effort; or falsification of any part of an academic record. More specifically, plagiarism is presenting words or ideas from another person or source as if they are your own. This includes neglecting to put quotation marks around direct quotes or failing to cite an idea, defining term, or phraseology as coming from another person or source. Plagiarism also includes paraphrasing the words of another person or source without giving appropriate credit to them. It is standard for professors to use software designed to identify possible cheating. Use of generative artificial intelligence (AI) outside parameters as outlined in the Artificial Intelligence in the Classroom Procedure from Office of Provost can result in an incident of academic dishonesty. The professor is responsible for determining that a student has committed academic dishonesty in a course. See the academic catalog and your class syllabus for additional details.

Integrity in Community

Dishonesty
is defined as providing false identification or information with intent to deceive. This includes, but is not limited to, lying, forgery, falsification or misrepresentation of documents or instruments of identification; the obstruction of University processes, such as the disciplinary process; or knowingly distorting or misrepresenting information before a disciplinary body.

Falsification
is defined as the alteration of information or forging of signatures on forms or documents. It includes but is not limited to using improper methods of collecting or generating data and presenting them as legitimate; altering graded work and submitting it for re-grading; falsifying information on official documents such as drop/add forms, incomplete forms, petitions, recommendations, letters of permission, transcripts, or any other university document; misrepresenting oneself or one's status in the university. Students are expected to present themselves accurately and honestly in all situations at the University. Falsification in any form is strictly prohibited.

Stealing and/or Possession of Stolen or Lost Property
is defined as taking or possessing the property of another person or group without permission. Copyright violations of any material, PBA or otherwise, is theft. Use of the PBA name, graphics, logo, symbols, etc., is not permitted without prior express written permission. The complete policy governing University copyrights, with which students are required to comply, may be found at University Copyrights.

Gambling
is defined as playing a game of chance and/or making wagers for money and/or any other valuable stakes. Gambling is prohibited on or off campus.

Pornography
is defined as material that is sexually explicit and/or intended for the purpose of sexual arousal. Pornography includes, but is not limited to video, audio, and print material, including posters, as well as media displayed or distributed on the internet. The viewing, possessing, or producing of pornography is prohibited. Digital device checks may be done at any time.

Substances

- Alcohol: The possession, consumption, and distribution of alcohol by any student is prohibited on campus and at University-sponsored events. Students under the age of 21 are prohibited from possessing, consuming, or distributing alcohol regardless of location. Students may not provide alcohol to or make alcohol available to individuals under the age of 21. Students are responsible for activities occurring within their residence, whether on or off campus, and are expected to take reasonable steps to ensure compliance with University policy. Students who assist, facilitate, permit, or otherwise participate in alcohol policy violations may also be held responsible under the Aiding, Abetting, or Conspiring & Complicity policy. The possession or consumption of cooking wine, non-alcoholic beer, or non-alcoholic wine on campus is prohibited. Alcohol containers, drinking devices, and related paraphernalia found in violation of this policy are subject to confiscation and disposal.
- Intoxication is prohibited. Intoxication is defined as a state in which an individual experiences a loss of normal mental or physical faculties due to alcohol consumption. Indicators may include, but are not limited to, slurred speech, impaired coordination, aggression, memory loss, abusive behavior, or a blood alcohol concentration (BAC) of 0.08% or greater. A student who refuses to submit to a breathalyzer test may be held responsible for the violation of intoxication.
- Tobacco, Nicotine, and Vaping: The chewing, smoking, vaping, or other use of tobacco or nicotine products, including but not limited to cigarettes, cigars, smokeless tobacco, cloves, electronic cigarettes (e-cigarettes), vaping devices, or similar products, is prohibited in residence halls, on campus, and at University-sponsored events or functions. The possession or use of tobacco-related paraphernalia, including hookahs, pipes, and water pipes, is also prohibited in these locations. Tobacco or nicotine products, nicotine dispensing devices, and related paraphernalia found in violation of this policy are subject to confiscation and disposal. In addition, possession of tobacco or nicotine products or nicotine dispensing devices by individuals under the age of 21 is a violation of Florida law.
- Illegal Drugs, Unauthorized Prescription Medications, Performance-Enhancing Substances, and Research Compounds: Violations include the use, manufacture, possession, purchase, sale, offer to sell, transfer, distribution, delivery, or administration of illegal drugs, controlled substances, significant mind-altering substances, pharmaceutical compounds, unauthorized prescription medications, performance-enhancing substances, hormones, peptides, anabolic agents, selective androgen receptor modulators (SARMs), research chemicals, experimental compounds, synthetic substances, or other prohibited substances in violation of federal, state, or local law or University policy. This includes, but is not limited to, marijuana (medical or otherwise), salvia divinorum, psychoactive cannabinoids, Delta 8, Delta 9, THC-containing products, synthetic cannabinoids, and other banned or controlled substances.
- Violations also include the possession or use of a prescription medication prescribed to another person; the sharing, sale, transfer, distribution, or misuse of prescription medications; the possession, use, distribution, or administration of substances marketed as "research use only," "not for human consumption," or similar designations; the possession of drug paraphernalia, including bongs, pipes, syringes, needles, or other devices associated with the unlawful use or administration of prohibited substances; or knowingly being present while prohibited drug use occurs.
- The possession, use, storage, distribution, sale, transfer, or administration of performance-enhancing substances, hormones, peptides, SARMs, anabolic agents, research chemicals, or experimental compounds without lawful authorization may constitute a violation of University policy. Students may possess and use medications, hormones, peptide therapies, or other controlled substances only when lawfully prescribed by a licensed healthcare provider and used in accordance with that prescription. The University reserves the right to require verification of lawful possession when circumstances reasonably warrant further review.

- Any student refusing to submit to a drug test when required under University policy will be held responsible for a violation of this policy (see Drug and Alcohol Testing).

The sale, offer to sell, purchase, use, transfer, possession, manufacture, or distribution of illegal drugs, including marijuana (medical or otherwise), and alcohol is strictly prohibited on University premises. Although the State of Florida has enacted laws permitting medical marijuana, marijuana remains prohibited on Palm Beach Atlantic University property. The Drug-Free Schools and Communities Act of 1986 (20 U.S.C. 1145g) prohibits the unlawful possession of controlled substances on the campuses of institutions of higher education receiving federal funding. As Palm Beach Atlantic University receives Title IV funding, the possession or use of marijuana, including medical marijuana, is prohibited in all campus areas.

Drug and Alcohol Testing

In keeping with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989, the sale, manufacture, distribution, possession or use of a controlled substance is strictly prohibited within the bounds of the PBA campus or any properties leased or controlled by PBA, as well as at any PBA-sponsored activity or event. This policy does not prohibit use of controlled substances for which the user has a valid prescription and is using the controlled substance consistently with that prescription.

University officials may conduct drug and/or alcohol testing of students with or without notice. If a student's drug and/or alcohol test results are positive, the student is responsible for the cost of the test.

If a student refuses to submit to either of these tests, sign a release of information form or comply with any other required procedure, the University will treat the refusal or non-compliance as a positive test result. This student will be suspended immediately.

Once an individual student has been notified of a requirement for drug or alcohol testing, any action or inaction to avoid or delay the test, including but not limited to, the removal of any body hair (to a length shorter than 1.5 inches) or alteration of it, constitutes refusing to take a drug/alcohol test.

Positive tests are those considered conclusive that a student was in an environment where the respective drug or alcohol activity occurred and/or participated in such activity. Challenges to positive drug tests based on "secondhand use/ smoke" or similar arguments are irrelevant.

Current athletes, as identified by the Athletic Department, are regularly drug tested at various times throughout the year in compliance with NCAA standards. Positive results from NCAA related drug tests are subject to disciplinary action by both the Associate Vice President of Student Life's Office as well as the Athletic Department.

Drug and alcohol abuse prevention information and PBA's drug-free workplace disclosure are published annually in the University's Annual Consumer Information Report.

Property/Room Searches

University officials may conduct searches of students' residence hall rooms and apartments, personal belongings (including but not limited to vehicles, backpacks, purses, refrigerators, computers, safes, etc.), and any PBA-operated facilities at the University's sole discretion for reasons including but not limited to disciplinary concerns, health and safety, or maintaining a positive educational environment. Searches will be conducted when authorization has been obtained from one of the following University officials:

- Assistant Vice President for Student Life
- Dean of Students
- Director of Residence Life
- Director of Student Development
- Chief of the Department of Public Safety

Searches will be conducted in coordination with the Department of Public Safety and/or Residence Life professional staff. Items that violate Community Values or pose a risk to the University community may be confiscated and may not be returned. Students are expected to unlock safes, containers, or other secured items upon request. If a student is not present or refuses to unlock such items, the items may be removed for further inspection. Searches may be conducted with or without notice, consent, or a warrant. Periodic safety and property inspections may also be conducted in any PBA operated facilities, including residence halls, auxiliary properties, and contracted spaces.

Integrity Off-Campus

All students are expected to conduct themselves in accordance with The Navigator in both campus and community life. Similarly, students living off-campus are to abide by the same behavioral expectations and lifestyle standards as those living on-campus. Thus, disciplinary action may be initiated against both residential and non-residential students by the University for violations of policies that occur either on or off campus.

Students are responsible to adhere to local, state, and federal laws. PBA students charged with or convicted of a criminal act on or off campus are subject to disciplinary action by the University and/or loss of institutional aid. The University disciplinary process does not necessarily await the outcome of criminal charges and is not subject to challenge on the grounds that civil/criminal charges involving the same incident are not concluded, or have been dismissed or reduced.

Although the University does not seek out off-campus violations, action is taken when a person brings an incident to the attention of University officials. Offenses are handled through the accountability process. The response depends on the severity of the violation.

Online and Digital Integrity

Technology Device Misconduct
includes, but is not limited to, any violation of PBA Information Technology Usage or Network Policies. This includes but is not limited to downloading or sharing of copyrighted materials, unauthorized access of data, and use of a personal router anywhere on campus. The IT policies, procedures and guidelines are in place to aid in the availability and reliability of the systems. See also PBA's Information Technology Usage Policy.

Inappropriate Online Activity
is defined as any online activity that contradicts biblical standards, violates PBA community values, and reasonably causes mental distress or physical harm to another person or the campus community. This includes, but is not limited to, blogs/ blogging, email, instant messaging, websites, social media apps, anonymous messaging, telecommunications, and text/direct messaging. Digital device checks may be done at any time to ensure the safety of the campus and community.

Responsible Online Activity
Social media and other online platforms (e.g., Facebook, Snapchat, Instagram, TikTok, blogs, etc.) are valuable tools for communication and community. However, students should use these platforms wisely and exercise good judgment when sharing information online. Students are encouraged to:

- Avoid posting personal information, such as your address or phone number.
- Be thoughtful and discerning about what you share.
- Remember that information posted online may be viewed by anyone and may remain accessible indefinitely.

Online activity reflects your character and judgment. Social media and other online posts may result in disciplinary or legal action, affect current or future employment opportunities, or increase your risk of identity theft, stalking, or other harmful activity.

It is important to understand that what you post online also represents PBA, especially on sites that indicate you are a student here. Being a member of this community means there is a significant responsibility to represent the University in a Christ-like manner.

Therefore, students are required to demonstrate lives that embody faithfulness to biblical values and the policies in the student handbook at all times and in all forms of expression, including electronic media. This includes, but is not limited to, blogs/blogging, e-mail, instant messaging, Web sites, social media apps, and text messaging, etc. Statements, activity, and information shared on these or any other platforms may be examined and considered as possible indications of policy violations.

Students are responsible for all comments they post on their own social media sites as well as what they post on the accounts of other individuals. If there is inappropriate material posted on your site(s) by other individuals or groups, the University requires you to remove these items. All such information is public information and is not considered private or protected.

It is not the intent of the University to monitor what students place on these sites, and the University undertakes no such duty to monitor. However, we will respond to issues that are brought to our attention. If inappropriate material is found on any of your social media sites, you may be held accountable with appropriate consequences. As with all policies, the University encourages students to hold one another accountable.

Should you have questions about what may or may not be appropriate, please feel free to contact the Residence Life and Student Accountability Office.

Amnesty Policy

Students who struggle with behaviors that violate University student conduct policies are encouraged to seek help. Examples include, but are not limited to, pregnancy, drugs, alcohol, pornography, and inappropriate sexual behavior. Recognizing that students may hesitate to seek assistance because of potential consequences, PBA has established an Amnesty Policy. This policy allows students to seek support by accepting responsibility and accountability for their behavior. Students requesting Amnesty are expected to abstain from the behavior and may be required to sign a behavioral agreement or improvement plan and/or seek professional help.

If Amnesty is granted, students will participate in a redemptive process designed to restore them to the campus community. Students must demonstrate meaningful progress in addressing the behavior to remain at PBA. Failure to comply with the Amnesty process or demonstrate improvement will result in the matter being referred to the student conduct process. In situations involving safety concerns, Amnesty may not be granted. In those cases, PBA may require a student to withdraw to receive additional support before returning or may take appropriate disciplinary action.

Students must request Amnesty for the specific behavior(s) before any disciplinary confrontation occurs, including before notification of required drug or alcohol testing. Disciplinary confrontations may be initiated by Residence Life staff (including RAs), Public Safety, the Dean of Students, the Associate Vice President of Student Life, or their designee.

Students must also be honest, cooperative, and compliant with Amnesty requirements while demonstrating a genuine desire to change. To request Amnesty or learn more, contact Amnesty@pba.edu or the Dean of Students Office, Residence Life, or the Office of Counseling and Wellness.



Show Respect

“Honor everyone. Love the brotherhood. Fear God. Honor the emperor.” - 1 Peter 2:17

Students are called to exhibit a posture of respect toward other people and property. Respect for others is embodied in behavior that honors the image of God in each person. Respecting property means that spaces are left in good condition for future students, property is used in the manner intended, and items that belong to others are treated with care. Our policies are developed to create a safe and respectful environment for all community members.



Respecting Others Within Community

The PBA community is known for its kindness and hospitality. This warm, friendly environment emerges from a deeply-held respect for the image of God in each person. Every person on our campus must seek to enhance this special environment by caring about others more than themselves. Jesus commands us to love one another, and part of love is respect. The practices below help us understand how to respect others in shared campus and living spaces.

Residence Hall Visitation:
Students may visit peers of the opposite sex in on-campus housing only during established visitation hours and in keeping with University policies. Refer to the Residence Life Handbook for details.

Pets:
Maintaining any animal in any campus building, including residence halls, is prohibited. With the approval of the Office of Academic and Accessibility Resources, service dogs and/or approved emotional support animals (ESAs) are permitted on campus. Please see the Residence Life Handbook for fish and aquatic exceptions.

Disorderly Conduct:
is defined as disruptive or negative behavior, on or off campus, that intentionally or recklessly disrupts or interferes with the daily operations of the University, the educational environment, or University-sponsored activities; interferes with the duties of emergency service personnel; or obstructs access to University buildings or property.

This includes conduct that compromises the welfare, safety, or integrity of the University community, as well as participation in or sponsorship of activities that are contrary to the Community Values System.



Disorderly Conduct also includes conduct on or off campus that is offensive, rude, annoying, or otherwise demonstrates contempt toward others or disrupts their rights. Examples include but are not limited to, yelling at others, especially at authority figures, excessive noise, horseplay, and inappropriate practical jokes or pranks (Ephesians 5:21; Romans 12:10; 1 Corinthians 13:4- 7).

Participation in unauthorized assemblies/demonstrations, such as behavior that appears to be calculated to incite a riot or seize control of any building, is also considered disorderly conduct.

Examples of disorderly conduct in class/research settings include, but are not limited to, the following:

- Excessively leaving and entering a classroom without authorization.
- Making loud or distracting noises.
- Persistently speaking without being recognized, such that it interferes with the learning environment.
- Repeatedly dominating online discussion boards or forums, such that it interferes with the learning environment.
- Resorting to personal insults.

Failure to Comply:
is when a student fails to comply in a timely manner to requests and directions from University staff, faculty, or official regarding appropriate student behavior.

Respecting Others to Create a Safe Campus

Dangerous Practice/Reckless Behavior
is defined as activities that endanger the lives or safety of oneself, others or property. This includes, but is not limited to, students climbing on roofs or hanging from ceilings and ledges of walkways; propping open entry doors in residence halls; throwing objects from windows, balconies or elevated walkways; disclosing or giving residence hall access to unauthorized persons; and using the PBA Alert Messaging System for non-emergencies.

Fire/Arson
is defined as intentionally or unintentionally setting a fire without authorization and/or setting fires with the intent to destroy property.

Tampering With Fire Equipment
includes discharging, or removing fire alarms, sprinklers, extinguishers, exit signs, emergency call boxes, other emergency alarms or safety equipment. This includes giving false alarms or committing acts that circumvent the effectiveness of fire drills. Use of fog/smoke machines/devices is prohibited.

Weapons, Firearms, Fireworks, or Explosives
are any firearm, sword, sword cane, dirk, knife, metallic knuckles, slingshot, billie/club, traditional martial arts weapons, bow and arrow, tear gas gun, chemical weapon or device, electric weapon or device, electroshock device, destructive device (i.e. fireworks, incendiary devices, bombs, etc.), or other deadly weapons, including razor blades or box cutters. Such items are not permitted except as outlined below. A common pocketknife with a blade of less than 4 inches, plastic knife, blunt-bladed table knife, kitchen knife in designated food preparation areas, or pocket size self-defense chemical spray of not more than two ounces is allowed.

The use and possession of weapons on any University campus or facility, as well as at all University events, are governed by the following guidelines:

- Other than for use as props in official PBA activities, individuals may not possess replica or “toy” weapons on campus, nor may they possess components that may be readily assembled into a weapon.
- If a professor gives an assignment that will require students to use a replica or toy weapon in class, the professor will notify the Chief of the Department of Public Safety as far in advance as possible.
- Antique weapons may be used for classroom instruction with the approval of the provost and notification of the Chief of the Department of Public Safety.
- If a student intends to bring a toy or replica weapon to campus for a class, program, or theatrical performance, the student will notify the Chief of the Department of Public Safety in advance.
- Approved kitchen cutlery in campus apartments.
- Under no circumstances will any weapon be approved for use or display without written authorization from the chief of the Department of Public Safety.

Unauthorized Presence and Improper Use of Property
includes using either University or private property or facilities (i.e. private parties, misuse of the Lassiter Student Center, soliciting, distribution of advertising materials) without obtaining prior permission. It also includes intentionally trespassing in areas from which individuals have been banned by previous order.

Vandalism or Destroying of Property
is defined as destroying, defacing or damaging property and/or littering and is prohibited.



Be Accountable

“Search me, O God, and know my heart! Try me, and know my thoughts!”
- Psalm 139:23 ESV

The principle of accountability is basic to developing students who take responsibility for their words and actions. Accountability extends beyond our campus walls to all areas of life including academics, relationships, social media presence, work and study abroad experiences. PBA encourages students to hold one another accountable for all policies and expectations outlined in our Guiding Principles. As PBA is a Christ-first institution, our ultimate guide should be our accountability to the Lord and the truth outlined in Scripture. The following procedures show our community how to be accountable to our core values and subsequent policies in a way that brings glory to the Lord (Colossians 3:17).

Student Accountability Process

Purpose of Student Accountability
The University desires each student to have a positive experience as they develop academically, socially, and spiritually. Ultimately, the goal is for students to emulate Christ's values throughout their lives. While no one is perfect and students will occasionally make poor decisions as they transition into adulthood, Student Accountability seeks to walk alongside each student through a redemptive process that encourages growth, responsibility, and restoration.

Student Accountability is an educational process designed to uphold the community values, foster a safe and healthy campus community, and promote personal development. Students who violate University policies will be held accountable for their behavior and can expect to be confronted, counseled, and corrected when appropriate.

The University reserves the right to determine the procedures appropriate for each incident and, when necessary, may modify or omit procedural steps if doing so is in the best interest of the University or the parties involved. The accountability process also applies to former students for conduct that occurred while they were enrolled or otherwise affiliated with the University. Alleged violations of the Sexual Misconduct Policy may follow separate procedures as outlined in that policy.

Reports, Evaluations, & Assessments

- Accountability Incident Reports: are submitted when it is believed that a student has violated University policy. Incident reports submitted by the Department of Public Safety may also serve as Accountability Incident Reports.
- Evaluation: The Office of the Dean of Students reviews all Accountability Incident Reports to determine whether the matter should proceed through the accountability process. Based on the nature and severity of the alleged violation, the assigned student accountability officer may:
  - Assign the matter to the appropriate University official(s);
  - Utilize an alternative resolution process, such as mediation or restorative justice, either in place of or in conjunction with the accountability process; or
  - Dismiss the matter without further action.
- Assessments: When appropriate, the University may gather and assess information relevant to an alleged policy violation before making a determination of responsibility. Information may continue to be assessed throughout the accountability process, including during accountability meetings, as students may provide additional information, clarification, or context regarding the alleged violation.

Notice of Potential Violation
PBA will notify the student that a report of a potential student conduct violation has been received and that the matter has been referred to the accountability process.

Students are expected to participate in an accountability meeting as part of the accountability process. Students are expected to make every effort to attend a mandatory accountability meeting within 24 to 48 hours of receiving notice. The University reserves the right to schedule mandatory meetings at a date and time determined by the University. The student is expected and responsible to attend mandatory meetings.

Notice may be delivered through a student's PBA email account, voicemail, campus mailbox, in person, or, when appropriate, another address maintained by the University, including the student's permanent address. Notice is considered delivered once transmitted through one of these methods.

Students are expected to regularly monitor their University communications and respond in a timely manner. If a student cannot be contacted or fails to respond, the University may proceed with the accountability process in the student's absence, and the outcome will be communicated through the student's University email or other appropriate means.

Student Participation & Expectations

The Student Accountability Process is intended to be an educational process where students are expected to participate honestly and cooperatively with the goal of redemption and restoration. Knowingly providing false or misleading information or refusing to cooperate with the accountability process may result in additional accountability responses, up to and including suspension or expulsion.

- Mandatory Meeting: Students are expected to assist and participate in the accountability process by scheduling, confirming, and attending mandatory accountability meetings. If an emergency prevents attendance, the student must notify the assigned student accountability officer as soon as possible and explain the circumstances. The University will determine whether the meeting will be rescheduled. Students who fail to attend a scheduled or mandatory accountability meeting without prior approval may forfeit the opportunity to participate in the accountability process. In such cases, the University may proceed with the accountability process and render a decision based on the information available.
- Advisor: Students are permitted to be accompanied by an individual of their choice, excluding legal representation, another student within the accountability process, or a parent/relative. The student must provide the name of the individual to the Office of Student Accountability at least 24 hours preceding the meeting. The advisor's purpose is emotional and moral support. At no time may they participate in or interfere with the accountability meeting. The University official has the right and authority to excuse an accompanying individual from the meeting should his/her behavior be deemed inappropriate. As the Student Accountability Process is educational and not a legal proceeding, neither the student nor the University will have legal counsel present during the student accountability meeting, except for alleged violations of the sexual misconduct policy. Accountability proceedings include only the degree of formality the University considers necessary for the incident.
- Parental/Guardian Involvement: Students are encouraged to communicate with their parent(s) or guardian(s) regarding their participation in the accountability process. In accordance with FERPA, students may authorize the University to communicate with their parent(s) or guardian(s) regarding accountability investigations, proceedings, and outcomes. The University may contact a student's parent(s) or guardian(s) when it determines that doing so is in the best interest of the student or the University. Parents are typically notified when the outcome includes Disciplinary Probation or a more significant accountability response. In accordance with FERPA provisions related to underage alcohol and drug violations, the University also reserves the right to notify parents of serious alcohol or drug violations. The University may choose not to notify parents in certain situations, including when a student is married, independent, or 24 years of age or older. Parents, guardians, relatives, and other third parties may not participate directly in the accountability process.

Accountability Meetings

The accountability meeting is a mandatory meeting that provides an opportunity for the University and the student to review the reported concerns, discuss the available information, and allow the student to respond. Students are encouraged to actively participate in the meeting by sharing relevant information, asking questions, and providing any additional information or clarification they believe will assist the University in understanding the reported incident.

The accountability process is designed to gather and evaluate relevant information before a determination of responsibility is made. Information may continue to be gathered and reviewed throughout the accountability process, including during the accountability meeting, as new or additional information becomes available. The assigned University official will consider all relevant information before making a determination regarding the reported violation(s). The accountability meeting is intended to promote understanding, personal responsibility, and growth while supporting a fair and thorough assessment of the reported incident.

Decision

Following the accountability meeting and assessment of the available information, the assigned University official will determine whether the student is responsible for violating University policy and issue appropriate accountability outcomes. Responsibility is determined using the preponderance of the evidence standard, meaning it is more likely than not that the reported conduct occurred. In making this determination, the University will consider all relevant information gathered throughout the accountability process. As additional information may become available throughout the accountability process, the University may determine a student is responsible for violations identified before, during, or after the accountability meeting.

Following the determination, the student will be notified of the decision and outcomes in writing. The University reserves the right to inform appropriate faculty, staff, or administrators of accountability decisions when necessary to support the educational process, campus operations, or the well-being of the student or University community.

Students are expected to complete all sanctioned accountability outcomes by the established deadline. Failure to complete or comply with sanctions and statuses may result in additional disciplinary action in the form of sanctions or suspension. No additional meetings are required, and no review of such a decision is permitted.

The University reserves the right to modify or omit procedural steps when such action is in the best interest of the University community, particularly when necessary to protect the safety, welfare, or integrity of the University community. This may include imposing disciplinary statuses or sanctions, including interim suspension, suspension, dismissal, expulsion, or other appropriate accountability responses.

Accountability Outcomes

Accountability outcomes are intended to promote personal responsibility, learning, restoration, and the well-being of the University community. Responses to violations of University policy generally fall into two categories: disciplinary statuses and sanctions. Depending on the nature, severity, or repetition of a violation, students may receive one or both.

Disciplinary Status

- Official Reprimand is a verbal or written warning stating that further violations of student conduct policies may result in Disciplinary Warning or more. It is a teaching tool used to remind students of University standards.
- Disciplinary Warning is assigned for a specified period of time and may affect a student's eligibility to hold leadership positions in extracurricular activities, including but not limited to athletics, overseas programs, mission trips, intramural programming, or Student Life areas,. In addition, Disciplinary Warning may result in the reduction or forfeiture of institutional awards or grants, such as dean's list recognition or scholarships. Additional violations during the warning period will receive increased scrutiny and may result in more significant accountability outcomes, up to and including suspension or expulsion.

- Disciplinary Probation is assigned for a specific period of time and indicates that a student's ability to remain at PBA is in serious jeopardy. During the probationary period, the student's conduct is expected to be above reproach through consistent adherence to University policies and community values. The following restrictions also apply during the period of Disciplinary Probation:
  a. Participation in and leadership of extracurricular activities is prohibited.
  b. Participation in off-campus academic programs, including study abroad, must be postponed until the probationary period has been successfully completed, regardless of whether the program is required for academic credit.
  c. Residence hall privileges, including visitation and overnight guests, are revoked. Additional housing restrictions, including reassignment or reinstatement of a curfew, may also be imposed.
  d. Disciplinary Probation may be cause for reducing or forfeiting institutional awards or grants such as the dean's list or scholarships.
- Voluntary and Involuntary Withdrawals is when a student may be permitted or required to withdraw from the University without the privilege of return until a time specified by the Associate Vice President for Student Life's Office. Students on withdrawal status may be restricted from all University property or attendance at University-sponsored events unless the Associate Vice President for Student Life grants written permission otherwise. Those violating this provision may be charged with trespassing. The standard institutional policies, published in the catalog, will be applied for the refund of tuition, fees and room and board.
- Interim Suspension* is when University officials believe that the presence of a student may cause danger, harm or threat to the health, safety and welfare of other students or the University community or property, the University may suspend the student immediately and for an indefinite period of time. This disciplinary response may be implemented prior to a discipline meeting. This disciplinary response may be continued or converted into other sanctions following a disciplinary meeting.
- Suspension* refers to an involuntary, complete separation of the student from the University for a specified length of time. Once the time of suspension is satisfied the student may return to the university.
- Dismissal* is when a student is involuntarily withdrawn for a specified length of time, ranging from the remainder of a current semester up to two years. At the time of dismissal, the student will be given written documentation of requirements and guidelines that must be satisfied prior to returning to campus. The student may be permitted to reapply to Palm Beach Atlantic University after a specified period of time and after completing any requirements given at the time of suspension.
- Expulsion* is permanent separation from the student and the University without the option to return at a later date.

*Students in any of these statuses are not allowed to be on University property or in attendance at University-sponsored events, regardless of location. Those violating these provisions may be charged with trespassing and subject to further disciplinary action. The standard institutional policies, published in the catalog, will be applied for the refund of tuition, fees and room and board.

Residence Hall Status

- Residence Hall Warning: A Residence Hall Warning is a warning stating that further violations of student conduct or Residence Life policies may result in the student being placed on Residence Hall Probation or more significant sanctions.
- Residence Hall Probation: This status lets a student know that his or her ability to live on-campus at PBA is in serious jeopardy. Residence Hall Probation is for a specified period of time, and students may be placed on a personal curfew. They may lose the privileges of having overnight guests, visitation or sign-out. Probation may result in a new housing assignment for the student. Further violations while a student is on probation will result in greater disciplinary consequences.
- Residence Hall Suspension: The student is permitted to continue in classes but will be suspended from university housing for a specific time period. Students will be asked to notify their parents, coaches (if appropriate) and/or other adults important in their lives. The student may be suspended, dismissed or expelled from Palm Beach Atlantic University if they continue to engage in behavior contrary to expectations listed in the Student Handbook.

Sanctions

Sanctions are educational and corrective measures designed to promote personal responsibility, encourage behavioral change, and restore students to good standing within the University community. One or more sanctions are assigned based on the nature and severity of the violation and are intended to help students reflect on their decisions, address the underlying behavior, and successfully meet the expectations of the Community Values System. Sanctions imposed by the University include, but are not limited to, the list below:

- Educational Response: Students may be required to write research papers, conduct interviews, respond to journal articles or complete other thought-provoking activities in order to learn and grow as a result of their violation. Students may be asked to cover the cost of an assigned assessment tool for an educational response sanction.
- Remediation: Students may be required to complete a topical remediation course designed to educate, inform, and increase awareness of the behavior, attitude, or actions that resulted in the policy violation. The course is intended to promote personal reflection, accountability, and behavioral change.
- Hold: A hold may be placed on the account of a student who has outstanding business with a University official or department. Outstanding business includes unfinished discipline sanctions, incomplete PBA medical records, fines, an account balance, and other incomplete requirements. Placing a hold does not require the discipline process. A hold prohibits a student from any of the following: obtaining a certified transcript, conference of degree, transferring to another university and/or registering for PBA classes. The PBA Card is disabled and cannot be used for any type of payment when there is a hold on the account. The hold is lifted when the student resolves the matter(s) that necessitated the hold.
- Housing Reassignment: Any student found responsible for a student conduct policy violation is subject to review of their housing placement.
- Mentoring: Periodic meetings with a faculty, staff or peer may be required in order to provide a supportive relationship of trust, accountability, and feedback for the student (Proverbs 18:24; 27:6).
- Counseling: Regular counseling/guidance sessions by a qualified professional. It is the student's responsibility to pay for these sessions.
- Drug Tests: The University can require students to take random drugs tests for a period of time. Students cover the cost of the drug test.
- Restitution: Restitution may be required to (1) replace, repair, or make specific compensation for property that was damaged, destroyed or misused, or (2) reimburse an individual for expenses or losses incurred as a result of a violation. Labor and materials are included.

- Suspension of Privileges: For a specified time, a student may be suspended from one or more campus privileges, including but not limited to loss of: having car on campus, intramural or varsity athletic involvement, organizational involvement/ leadership, hall visitation.
- Other Probations (Academic and Non-Academic): All students are required to remain in good standing at PBA in order to receive institutional aid. By definition, a student in good standing is not on any type of probation. Students who are placed on probation in more than one area may be subject to additional disciplinary responses during that semester.
- Fines: Monetary fines may be assessed for certain policy violations to encourage accountability, offset costs incurred by the University, or address behaviors that create unnecessary risk or disruption to the University community. Fines may be imposed in addition to other disciplinary statuses or sanctions.
    - The following includes, but is not limited to, a list of violations and fine amounts. The fine amounts represent the standard starting fine for these violations. Depending on the severity of the violation, repeat violations, or other aggravating circumstances, additional accountability responses, restitution, or increased fines may be assessed. Damage to University property and theft may also require restitution in an amount determined by the University.

Violation	**Fine**
Animal/Pets	$100
Alcohol	$150
Candles	$50
Climbing/Roofs	$200
Computer Misconduct	$50
Curfew Weekend Sign-out	$50
Damage to Property	Estimated by Plant Services
Disruption to Campus	$100
Drug Violation	$150
Dress Code	$50
Missed Mandatory Meeting	$50
Failure to Evacuate (ex: fire drill)	$200
Improper use of Facilities/Laundry	$100
Stealing	Restitution
Other Prohibited Items	$100
Tobacco	$100
Tampering with Equipment or Fire Alarm	$500
Unlawful Entry into Construction Zone	$250
Unauthorized Entry	$150
Visitation	$50
Windows/Balconies	$100

Review Process
A student may submit a written request to review any discipline decision other than one for failure to satisfy disciplinary responses. The student must make the request by 5 p.m. the second business day after the issuing of a verbal or written accountability outcome. A student who fails to submit a request by this deadline waives the right to a review, and the decision is final. Neither parents nor legal counsel can submit a request for review or participate in the review process. The Associate Vice President for Student Life directs the review as follows:

The Dean of Students conducts reviews for a student sanctioned by Directors and Coordinators. The Associate Vice President for Student Life conducts reviews for a student sanctioned by the Dean of Students or whose sanctions include suspension or expulsion.

A student may request a review based only on the following circumstances, which affect the outcome of the disciplinary decision:

1. New information that was not available at the time of the meeting; or
2. The decision imposes inappropriate disciplinary response.

The University Administrator may:

1. Reverse or amend the decision and send notice to the appropriate parties; or
2. Affirm the decision.

There shall be only one request for review for any given accountability decision, including suspension or expulsion. Furthermore, the Dean of Students is the final authority in the review process for decisions made by Directors and Coordinators. The Associate Vice President for Student Life is the final authority in the review process for decisions made by the Dean of Students. The Associate Vice President for Student Life or the Dean of Students oversee reviews for sanctions that include suspension or expulsion.

Violations Not Warranting a Typical Disciplinary Meeting
In certain cases, the student may receive the accountability response via an informal meeting with a University official. Likewise, minor accountability responses — typically sanctions below the Disciplinary Probation level — may be assessed without an accountability meeting under the authority of the Associate Vice President for Student Life's Office or other appropriate department.

Safety of the University community is our top priority. If an incident causes concern for the safety of the student or for others, the student may not receive an accountability meeting before an interim suspension.

Such cases may include violations that involve violent behavior, probable arrest or behavior considered severe by the PBA community and society in general. Therefore, a student may be temporarily suspended prior to a disciplinary meeting in cases in which University officials find such a suspension is necessary for the safety and well-being of students, faculty, staff or University property. In some cases, automatic suspension/expulsion without an accountability meeting is required as the minimum response. The University reserves this option for serious cases.

Readmission Process for Dismissed Students
Students who have finished their period of dismissal and who wish to return to the University must submit a reflective letter along with their application. The letter must communicate how the student has taken the time and appropriate action to correct the behavior that prompted the dismissal, how s/he has been growing in character, and what s/he will do in the future to prevent further violations. The student must provide two references (not family) who will attest to the growth the student demonstrated during their separation from the University. Upon a satisfactory review by the University, the student may be required to meet with the Associate Vice President for Student Life for further discussion before re-admittance is granted. If the re-admittance is approved, the student will receive documentation from Admissions that s/he has been readmitted for the appropriate semester.

Student Care and Concern Response

Care for Students

The University is committed to the physical and mental health of our students. These are important components to academic success, and we use an early alert system to identify students who may need extra care. If a faculty/staff member, peer, or student has a concern, he or she may submit an early alert. Early alerts are submitted through Navigate, which is accessed on myPBA. People outside of the PBA community are not able to submit early alerts, but can reach out to the Department of Public Safety or the Care Office with concerns. Early alerts are evaluated by the Office of Student Care and the Associate Vice President of Student Engagement to ensure that students receive timely support.



Medical and Mental Health Emergencies and Withdrawal

At times, a student may experience a medical or psychological disorder that significantly impairs their ability to function successfully or safely in their role as a student. Students are encouraged to make their health and safety a high priority and to take steps toward recovery, even if academic progress must be delayed. The University will support student-initiated self-care plans or will initiate action that addresses the welfare of the individual student, as well as the welfare of the PBA community.

Student Care and Concerns Committee

PBA has established a Student Care and Concerns Committee (SCCC) that meets regularly to address student medical and emotional needs. One of the goals of the SCCC is to provide a safety net for students to ensure their academic and interpersonal success. Anyone in the PBA community may identify at-risk students to the SCCC, if the students are experiencing crises, setbacks, or challenges to their success and continuation at PBA. The SCCC will determine what, if any, role PBA should take to assure both the health and safety of the student and the PBA community.

The SCCC is typically composed of the Associate Vice President of Student Engagement, the Director of Student Care, and a member from each of the following offices: Office of Academic and Accessibility Resources, Residence Life, the Department of Public Safety, and Counseling and Wellness. Depending on the emergency or concern, the Associate Vice President for Student Engagement, or their designee, may appoint additional advisors to the committee.

The SCCC may consider situations regarding a variety of circumstances seriously affecting the health and well-being of the student, or when physical safety is seriously threatened. In responding to these situations, the SCCC shall determine appropriate responses to student concerns including, but not limited to, the following options:

- PBA may allow the student to remain in school, but require specific mental health or physical health evaluation, within a certain period of time. The SCCC may also decide to allow the student to remain in school but to remove them from oncampus housing. The student may be referred to the University Counseling Center and/or off-campus options (e.g. licensed mental health or physical health care providers, eating disorder or substance abuse programs/hospitals). The student will be responsible for any cost incurred in obtaining the evaluation and/or treatment. PBA may consider, but is not required to rely on, the opinion of the student's personal mental health or physical health care provider, if any, regarding the student's readiness to remain in school. The SCCC shall be entitled to make its judgments independently provided its assessments are fair, stereotype-free and based upon reasonably reliable information from objective sources.

- If PBA believes that a student is experiencing circumstances that seriously affect his/her health or well-being or the well-being of the PBA community, or the student's physical safety is seriously threatened, PBA may require the student to sign appropriate release forms. These release forms allow designated PBA staff to consult with the evaluating and/or treating clinician(s) to the extent such consultation is needed to assess the circumstances under which the student may pose a risk to himself/herself and to assess the probability that such circumstances may occur. Based upon the evaluation results, the SCCC will determine appropriate next steps, including removing/withdrawing the student from PBA or allowing the student to remain on campus if the student commits to the recommended treatment plan.
- PBA may require the student to participate in a particular course of treatment if the student has been assessed as a risk to himself/herself and a mental health professional states that such course of treatment will mitigate the threat. The length and scope of the course of treatment should be established by the mental health professional in consultation with the student.
- Subject to the review process described below, PBA may invoke a Medical Interim Suspension; encourage a Voluntary Approved Medical Withdrawal; or invoke an Involuntary Medical Withdrawal (see below).
- PBA may notify the student's parent(s) and appropriate University officials (e.g., the student's professors, Registrar's Office, etc.) about a mental or physical health or safety emergency, if the knowledge of such information is necessary to protect the health and safety of the student or other people.

The SCCC should outline in writing in a letter all requirements and conditions. The committee should email the letter, hand deliver it or mail it to the student.

Individualized Risk Assessment

The individualized risk assessment takes into account whether a student's health, well-being or physical safety is seriously threatened. The risk assessment also evaluates whether the health, well-being or physical safety of the PBA community is seriously threatened. The assessment is based upon reasonable medical or mental health judgments relying on the most current medical or mental health knowledge and/or the best available objective evidence. This includes but is not limited to the following:

- The nature, duration and severity of the risk;
- The probability that the risky behavior will occur;
- Whether reasonable accommodations or mitigating measures will sufficiently reduce the risk;
- The effect of the behavior on the well-being and safety of the PBA community.

Procedures

Medical or Mental Health Interim Suspension

The Student Care and Concerns Committee (SCCC) may place a student on a medical or mental health interim suspension upon a student's medical or psychological hospitalization, emergency, or medical or mental health evaluation period. Students who are suspended for any health reason may not participate in any PBA activities, attend classes or reside in or visit on-campus student housing. They may not be on campus except to attend a meeting related to academic status. This interim period allows time for students to receive medical and/or psychological care, and to obtain evaluation of readiness to return to PBA. Students who are placed on Medical or Mental Health Interim Suspension will be notified in writing and will have the opportunity to appeal the decision by following the review process described below. The student must follow the clearance procedures listed below before returning to PBA.

Voluntary Approved Medical or Mental Health Withdrawal

At times, a student may experience a medical or psychological disorder that significantly impairs their ability to function successfully or safely in their role as a student. Students are encouraged to make their health and safety a high priority and to take steps toward recovery, even if academic progress must be delayed. The University will support student-initiated self-care plans or will initiate action that addresses the welfare of the individual student, as well as the welfare of the PBA community.

Involuntary Medical or Mental Health Withdrawal

The SCCC may determine that a student must be involuntarily withdrawn from PBA for medical or mental health reasons. Placing a student on Involuntary Medical or Mental Health Withdrawal requires a case-by-case analysis. Those who are involuntarily withdrawn for any health reason may not participate in any PBA activities, attend classes, reside in or visit on-campus student housing. They may not be on campus except to attend a meeting related to his/her academic status. Students who are placed on Involuntary Medical or Mental Health Withdrawal will be notified in writing and will have the opportunity to appeal the decision by following the process outlined below. The student must follow the clearance procedures listed below before returning.
Examples of situations that might result in an Involuntary Medical or Mental Health Withdrawal include the following:

- PBA, on a non-discriminatory basis and absent any other reasonable accommodations, believes that the student represents a direct threat to self or others; physical or mental health problems prevent successful engagement in, and completion of, academic coursework; the demands of life as a student at PBA interfere with the ability to recover from, or adjust to, a significant physical or mental health challenge; or an individual is incapable of functioning as a student in the view of PBA's administration;
- Professional evaluations following a Medical Interim Suspension or Voluntary Approved Medical or Mental Health Withdrawal do not support a student's readiness to return;
- A student fails to complete the required assessment during a Medical Interim Suspension or Voluntary Approved Medical or Mental Health Withdrawal;
- A student fails to comply with a course of treatment his/her mental health professional believes is required to mitigate a direct threat posed by the student..

PBA may request that the student agree to a Voluntary Approved Medical or Mental Health Withdrawal before imposing an Involuntary Medical or Mental Health Withdrawal However, PBA may immediately impose an Involuntary Medical or Mental Health Withdrawal in its sole discretion. PBA will require the student to comply with a recommended treatment plan proposed by a mental health professional in order to return.

Medical or Mental Health Suspension/ Withdrawal Review Process

Unless immediate action is required to prevent a direct threat that a student poses to himself/herself or others, the SCCC will not place a student on Medical or Mental Health Interim Suspension or Involuntary Medical or Mental Health Withdrawal without providing the student with written notice of the SCCC's intent to do so. The SCCC will give the student an opportunity to request from the Associate Vice President of Student Engagement a review of the committee's decision. The student has until 5 p.m. on the second business day after receiving such written notice to submit a written request for a review from the Vice President of Student Engagement. The student will be permitted to remain enrolled at PBA pending the results of his/her review.

The SCCC may elect to immediately place a student on Medical or Mental Health Interim Suspension or Involuntary Medical or Mental Health Withdrawal if, in its good faith judgment, such immediate action is required to prevent harm to the well-being or physical safety of a student or others. In this event, the student must immediately cease all activities on campus, including attendance at all classes, and leave all campus properties until authorized by PBA to return. The SCCC will provide the student with written notice of his or her immediate Medical or Mental Health Interim Suspension or Involuntary Medical or Mental Health Withdrawal, and of the student's right to appeal the SCCC's decision. The student has until 5 p.m. on the second business day after receiving such written notice to submit a written request for review of the SCCC's decision to the Associate Vice President of Student Engagement.

Student Care and Concern Related Request for Review

The student has until 5 p.m. on the second business day after receipt of the SCCC's decision to prepare and to submit a request for review of the SCCC's decision to the Associate Vice President of Student Engagement. The request must be made in writing. A student who does not request a review by the stated deadline waives the right to a review and agrees with the SCCC's decision. Neither parents nor legal counsel may submit a request for review or participate in the review process.

The student's request for review must be based upon the following:

1. The SCCC is made aware of information that they did not have at the time of the initial decision; or
2. Procedural error.

The Associate Vice President of Student Engagement may:

1. Reverse or amend the SCCC's decision and send notice to the appropriate parties; or
2. Affirm the SCCC's decision.

The Associate Vice President of Student Engagement will provide the student with a written notification of the review decision. He/she is the final authority in the review process for Medical or Mental Health Interim Suspension and Involuntary Medical or Mental Health Withdrawal. The decision will be final.

Clearance Procedures

Any student who does not maintain continuous enrollment due to a medical or mental health condition must complete clearance procedures before being allowed to return. The clearance procedures are designed to ensure that a health emergency no longer exists and a treatment plan for continuing good health and safety is in place. PBA through the SCCC, in consultation with the Associate Vice President of Student Engagement, will determine on a case-by-case basis what clearance procedures are required for return. Depending on the situation, students may complete these procedures on different timelines. Some students may complete these steps within days of a medical interim suspension notice or other departure, while others may wait several months before pursuing a return. Examples of the clearance procedures include, but are not limited to, the following:

1. PBA may require assessment by an appropriate professional, whose opinions will be advisory to the University. The professional, who may be selected by the student, must be a licensed mental health provider or psychiatrist if evaluating mental health concerns. Further, all providers must be unrelated to the student and must have specialty/credentials appropriate for the condition of concern (e.g., an eating disorder or substance abuse specialist). Before conducting the evaluation, the provider must be given information related to the precipitating events that led to the leave. This typically would involve the student signing a release allowing PBA (e.g., the SCCC, the University Counseling Center, or Associate Vice President for Student Engagement) to share information about relevant incidents or concerns, and, if applicable, recent hospital records. The disclosure is necessary for the provider to make an accurate assessment. The student will be responsible for any cost incurred by the evaluation. The student must sign a release permitting two-way communication between the student's health care provider and the University representatives who are involved in the decision-making and review process.

1. The student's mental health or medical professional must provide an assessment of current functioning of the student and written recommendations regarding:
a) Given the precipitating events, the student's ability and readiness to return to the academic and co-curricular demands of life at PBA;
b) The student's ability and readiness to live in the on-campus residential community;
c) Ongoing treatment or testing needs;
d) Any conditions or restrictions that PBA should impose or accommodate on the student's return;
e) The student's ability and readiness to return to competitive sports, if the student is a collegiate athlete. The PBA team physician, in consultation with the University Counseling Center, will make the ultimate decision regarding athletic involvement. The physician will consider this outside evaluation in making such a determination.
Note: Documentation of the assessment, conducted within 60 days prior to the start of the semester the student wishes to return, and documentation of required treatment completion must be provided to the University at least 30 days before the start of the semester for which the student desires to register.

After the evaluation results and treatment documentation have been provided, the student must meet with a SCCC representative. They will discuss the evaluation, the student's own perception of ability and readiness to return, the ways in which the outside evaluator's recommendations fit with the realities of student life at PBA, and services that are available on campus or in the community.
The SCCC will meet and consider the outside evaluator's recommendation, the results of the student's meeting with the SCCC representative and any other information it deems relevant to its re-entry decision. Students will receive written notification of the SCCC's decision.

Notes

- There may be occasions in which the SCCC requires and may pay for an additional evaluation.
- Subject to the terms of this policy, the SCCC may require the student to comply with a treatment plan recommended by the outside or PBA healthcare/mental health professional as a condition of re-enrollment. A PBA designee selected by the SCCC may be assigned to review and monitor the student's required treatment plan. The SCCC may require the student to sign written releases necessary for the PBA's designee to review and monitor the student's compliance with the treatment plan. Failure to comply may result in an involuntary medical withdrawal.
- If a student was living on-campus prior to the emergency, approval for return to PBA usually includes approval to return to housing. However, a student's on-campus housing status may be restricted in PBA's sole discretion, including if the student's behavior poses a health or safety threat to him/herself or others.
- If a student was required to complete specific treatment (e.g. eating disorder or substance abuse treatment), the student must provide documentation of completion.

Financial Hardship

Every effort will be made to consider a student's financial situation and insurance coverage in making referrals for treatment or evaluation. Students who may need financial assistance or other consideration in meeting the requirements should contact the Associate Vice President of Student Engagement.



Important Policies & Links for You to Know

In order to help you successfully navigate your time at PBA, we have clearly outlined our policies and procedures in this document, which are intricately tied to the values that make PBA unique. In living out our values, we desire to seek unity, reflect love, pursue excellence, demonstrate integrity, show respect and be accountable. Below we provide key information to further enhance your student experience. The following information and links will assist you as you seek to meet your needs and get involved in campus life.

Public Safety & Security

At PBA, student safety comes first. We devote substantial resources to our Department of Public Safety Office to ensure that all students feel safe — and are safe — anywhere on campus, at any time of the day or night. From campus patrols and escorts, to emergency communications and hurricane preparedness, we're dedicated to providing the safest environment possible.

Campus and Community Events Advertising Policy

All materials (physical or digital), for postings or distributions, such as signs/posters, flyers, lighting, displays, and chalk used on-campus for the promotion of any event MUST be approved prior to display. Materials approved are to remain in approved designated areas as outlined by the approving office. Materials not approved will be removed and disposed and can result in accountability.

- Campus Events: SAIL Office
- Housing: Residence Life Office
- Employment: Career Development
- Community Events: Student Life

Chapel

Chapel services provide the perfect venue for members of the PBA community to celebrate our shared faith. Students attend a minimum of 24 chapel services (12 times in the fall and 12 times in the spring) for the year and many eagerly exceed that number, taking part in worship, integrating faith and learning, while strengthening their commitment to the Lord. More information about chapel can be found here.

Children on Campus

PBA recognizes that when it comes to childcare, parents of young children face unique challenges in meeting the responsibilities of family life and student life. However, offices and classrooms are not an appropriate place for minor children. The University's policy is that students are prohibited from bringing children in the classroom or the residence halls. Children on campus must be supervised at all times by their parents.

Clubs and Organizations

All clubs and organizations must be approved and recognized by the University. Active status for new clubs and organizations becomes official following a 2/3 vote for approval by the SGA Executive Team and the Associate Vice President of Student Life's approval. The Associate Vice President of Student Life and Student Government grant official recognition for clubs and organizations at the beginning of each academic year. Active clubs and organizations are required to contribute to the University mission, adhere to all university policies and regulations including those policies found in The Navigator, and abide by all policies governing clubs and organizations as outlined in the Club and Organization Handbook. For additional information on the approval process for student clubs and organizations, please contact Student Government.

Disability Services

Palm Beach Atlantic University complies with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and the Americans with Disabilities Act Amendments Act of 2008 (ADAAA). The University is committed to providing qualified students with disabilities equal access to its educational programs, services, activities, and campus life through reasonable accommodations. Students seeking accommodations are responsible for initiating the request by contacting the Office of Accessibility Resources (OAR). Accommodation requests are reviewed through an individualized, interactive process designed to evaluate the student's disability-related functional limitations and determine reasonable accommodations that provide equal access while maintaining the essential requirements of the University's academic programs. Documentation from a qualified licensed professional is required when the disability or resulting functional limitations are not readily apparent or otherwise known. Documentation should be current when appropriate and include:

- A description of the diagnosed disability or medical condition, when applicable;
- The student's disability-related functional limitations;
- Information regarding the severity, frequency, and expected duration of the condition;
- The evaluator's credentials and relationship to the student; and
- Recommendations for accommodations, when appropriate. Provider recommendations are considered as part of the interactive process but do not automatically determine eligibility or specific accommodations.

Accommodations are determined on an individualized basis and become effective following approval by the Office of Accessibility Resources. Accommodations are generally not retroactive. Disability-related information and documentation are maintained confidentially in accordance with applicable federal and state laws, including FERPA. Students are encouraged to submit accommodation requests as early as possible to allow sufficient time for review and implementation. Requests may be submitted at any time during enrollment. For additional information or to begin the accommodation process, contact the Office of Accessibility Resources at (561) 803-2063, accessibility@pba.edu, or walk in for a general inquiry meeting.

Federal Education Rights & Privacy Act

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, is a federal law that protects the privacy of student education records by establishing procedures for the authorized disclosure of student records. For additional information regarding your rights under FERPA, please contact the Registrar.

Health Insurance Requirements

it is strongly recommended that students obtain coverage while enrolled at PBA, as the university acknowledges the significance of healthcare protection for its community. More information can be found on my.pba.edu and by clicking the “Counseling & Wellness” link under the “Departments” tab. For specific questions regarding health insurance, please contact the Office of Counseling and Wellness (561) 803-2576.

Intellectual Property and Copyright

Palm Beach Atlantic University’s Intellectual Property and Copyright Policy protects the rights of University members and the University with respect to the discovery or creation of Intellectual Property and Copyrights, as those terms are defined in the policy. All full-time and part-time employees of the University, including students engaged in such positions, and students enrolled or otherwise engaged in study at the University and not acting in the capacity of a University employee, are University Members affected by this policy. To determine your rights and responsibilities with respect to your discovery or creation of Intellectual Property or Copyrights, please refer to the Intellectual Property and Copyright Policy, located here.

Parking

Information on parking regulations, obtaining a parking decal for your vehicle, or registering your bicycle, can be found here.

Residence Life Handbook

The Residence Life Handbook can be found here.

Title IX – Sexual Misconduct Policy

PBA is deeply committed to creating and sustaining an educational, working, and living environment that is conducive to learning and scholarship and is supportive of students and employees. Part of this commitment is fostering a campus free of sexual misconduct in all forms. For access to our Sexual Misconduct Policy, including resources for any member for the community who has concerns they or someone they know experienced sexual assault, sexual harassment, rape, domestic abuse, etc., please click here.

Workship

At PBA, we view volunteer work as a form of worship — Workship. Now into its fifth decade, Workship is a distinctive community service program that responds to human needs with Christ-like action in the community and the world. Palm Beach Atlantic students have served more than 3.6 million hours since the program began in 1968. Each PBA undergraduate student will complete 45 hours of Workship per academic year through a 501c3 non-profit, church, school, or US government organization. For more information about Workship, click here.

Email Policy, Network Usage & IT

In order to keep the campus community interconnected and improve the channels of communication between faculty, administrators, and students, it has been determined that all official electronic communications be done via PBA issued e-mail addresses. A PBA email address is assigned to all faculty, staff and students. The University sends all official communications only to these addresses. The University expects that students, faculty, and staff will receive e-mail at his or her University provided e-mail address and monitor and read messages on a consistent basis. Failure to access and read University communications does not relieve students, faculty, or staff from the responsibility of knowing and complying with the content of such communications. PBA's accepted communication mechanisms include myPBA, Canvas, webmail, and Microsoft Outlook. PBA email users who redirect email from their official University email address to another electronic address do so at their own risk. PBA also provides access to a variety of resources via its computer networks. PBA's computer networks and the resources on those networks are intended to be used for business and educational purposes. Priority will be placed on ensuring that the computer networks remain in a condition that will allow the operations of the University to continue without interruption.

This handbook is subject to change. Palm Beach Atlantic University (PBA) reserves the right to make changes to its provisions at any time, and students are expected to keep current with any such change. PBA will send an email notice to students when changes are made to this handbook. This document is located on the University web site and all changes will be published at www.pba.edu. The Navigator is published regularly. All students are subject to the most recent edition, not The Navigator of the year of their university entry. The Navigator is not, nor is it intended to create, a contract between any student and PBA. The terms in The Navigator do not create contractual or legal rights for students. All students living in campus housing are also subject to the provisions of the most recent edition of the Residence Life Handbook.

Palm Beach Atlantic University does not unlawfully discriminate on the basis of age, race, color, sex, national origin, disability, veteran status or any other legally protected characteristic in administration of its educational policies, admissions policies, scholarship and loan programs and athletic and other school-administered programs. However, as a religious institution, it reserves the right to hold the words, actions and lifestyle of its students, faculty and staff in accordance to its guiding principles, standard of conduct and other policies of the institution. Note that state and federal statutes may dictate legal consequences apart from the discipline set forth in the Navigator.



Palm Beach Atlantic
UNIVERSITY

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