



Palm Beach Atlantic
UNIVERSITY

COMPREHENSIVE COMBINED **Annual Security Report & Annual Fire Safety Report**

2024-2025



Prepared by
Department of Public Safety

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Campus Security Act: Legal Requirements

This guide is published annually in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092(f))—part of the Higher Education Act (34 CFR 668.46). All currently registered students, as well as employees, are emailed a notice via their registered university email address by October 1st of each year notifying the campus of the report's availability, the exact electronic address at which the information is posted, a brief description of the report's contents, and a statement that the institution will provide a paper copy of the report upon request to the Department of Public Safety and Security. An electronic copy is available online at www.pba.edu/safety. Printed copies may be requested via email at PublicSafety@pba.edu. Prospective students and employees of the University are informed of the guide's availability, provided with a summary of its contents, and given the opportunity to request a copy from the Department of Public Safety.

To prepare the annual crime statistics disclosure, we gather data from various sources. These include local law enforcement agencies that have authority over each campus, such as the West Palm Beach Police Department and the Orlando Police Department. We record crime statistics based on the year they were reported to any of these sources. We request statistical information annually from all Campus Security Authorities, as defined by federal law. We compile all the statistics we receive and publish them in a report by the PBA Department of Public Safety. This report is then submitted to the Department of Education, and the statistical information becomes available to the public through the Department of Education website.

At Palm Beach Atlantic University, campus security is provided by the Department of Public Safety and contracted armed security personnel. These officers are non-sworn and do not have arrest authority; their role is to observe, report, and respond to incidents within the University's Clery geography, which includes property owned or controlled by the University at both the West Palm Beach and Orlando campuses. Their jurisdiction is limited to University property, and they may dispatch law enforcement or request that victims file reports when appropriate. To enhance visibility and coverage, security personnel conduct foot patrols and utilize marked roving golf carts and motor vehicles to patrol campus facilities and residential areas.

The University maintains strong working relationships with local, state, and federal law enforcement partners, including the West Palm Beach Police Department, Orlando Police Department, and county sheriff's offices, to ensure proper handling of incidents. While no formal memoranda of understanding (MOUs) exist with these agencies, they retain primary authority for investigations and arrests on University property, and Public Safety staff coordinate closely with them as needed.

Procedures for Reporting Crimes and Emergencies:

In an emergency, dial 911 for police, fire, or medical services. For non-emergencies, contact the West Palm Beach Police Department at (561) 822-1900, the Orlando Police Department at (321) 235-5300, or Palm Beach Atlantic University Public Safety at (561) 803-2500. The University encourages the timely and accurate reporting of all crimes, suspicious activities, and emergencies to Public Safety officers, Residence Life staff, or other Campus Security Authorities (CSAs) so that warnings may be issued and incidents properly recorded in annual crime statistics. Victims or witnesses who prefer confidentiality may file a voluntary anonymous report through the Department of Public Safety, which allows the University to track patterns and issue safety notices without identifying the individual. Pastoral and professional counselors, when acting in their counseling roles, are not required to report crimes but are encouraged to advise individuals of available reporting options and safety resources. If you belong to the campus community, you can use the PBA Guardian App by RAVE to report suspicious individuals. For more details,

please visit go.pba.edu/guardian. If your vehicle is damaged, it is essential to file a police report to comply with insurance company regulations.

How do I Report an Emergency?

In case of an emergency, dial 911 immediately on any phone or press the red button on a call box within campus boundaries. From PBA, just dial 911. After speaking with the 911 operator, call the Department of Public Safety and inform them of the situation.

How do I Report a Non-Emergency?

For any non-emergency situations that require the intervention of law enforcement, it is necessary to call the non-emergency number of the law enforcement authority in charge of the campus. In case the situation takes place on PBA property, it is recommended to contact the police first and then get in touch with the Department of Public Safety.

What Should I Call For?

If you witness a crime in progress or discover evidence of a crime, it is important to prioritize your safety. Avoid entering the area or room and try to remain in a safe location within sight of the area. Wait for law enforcement or Department of Public Safety officials to arrive. Additionally, it is crucial to avoid contaminating evidence by refraining from touching or moving any objects. If you notice any suspicious activity, such as unknown vehicles or individuals loitering or unusual vehicular or pedestrian traffic, it may be an indication that someone is monitoring the area. If you see someone entering a residence hall, room, home, or lab without a clear reason for being there, it is important to report it.

Off-Campus Crime Reporting

If the Department of Public Safety receives any information about a member of the University community, they may investigate it thoroughly. If a University member is a victim of a crime, the Department of Public Safety may issue an alert to inform other members of the community about the potential crime or incident and provide helpful crime prevention tips.

Campus	To Report Emergencies	Non-Emergencies (Police Related)	Non-Emergencies Campus Safety
West Palm Beach	911	(561) 822-1900	(561) 803-2500
Orlando	911	(321) 235-5300	(561) 803-2500

Title IX

The Title IX Coordinator is responsible for the coordination of the University's Title IX compliance efforts, including the University's efforts to end Sexual Misconduct, prevent its recurrence, and address its effects. The Title IX Coordinator oversees and monitors the University's overall compliance with Title IX-related policies and developments and the administration of this Policy; the implementation of complaint resolution processes, including investigation and adjudication of all formal complaints of Sexual Misconduct; the provision of educational materials and training for the campus community; and all other aspects of the University's Title IX compliance.

The Title IX Coordinator can be reached at TITLEIX@PBA.EDU or 561-803-2198. To learn more about Palm Beach Atlantic University's sexual misconduct policy visit <https://www.pba.edu/human-resources/title-ix.html>.

Sex Discrimination/Sexual Misconduct

Sex discrimination is prohibited by Title IX of the Education Amendments of 1972, a federal law that provides that: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." In accordance with Title IX and its regulations, this policy addresses the University's prohibition of the following forms of sex discrimination: Title IX Sexual Harassment, Non-Title IX Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Sexual Exploitation. For assistance, questions or to report a complaint, contact TITLEIX@PBA.EDU or by phone at (561) 803- 2198, or in person at Human Resources, 900 South Dixie Highway, West Palm Beach, FL, 33401. To learn more about Palm Beach Atlantic University's nondiscrimination policy visit <https://www.pba.edu/human-resources/title-ix.html>.

Crimes as defined by Florida State Statutes:

There are numerous terms used by Palm Beach Atlantic University in our Title IX policy and procedures. The below terms are defined by definitions provided by the Department of Education, VAWA, the State of Florida and some as defined by University Policy.

Consent: Defined by Florida Statute 794.011(1)(a) as intelligent, knowing, and voluntary consent and does not include coerced submission. "Consent" shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender.

Palm Beach Atlantic University defines consent as a clear, knowing, and voluntary agreement between participants to engage in sexual activity. Consent is active, not passive, and can only be given through mutually understandable words or actions that indicate a willingness to participate in mutually agreed-upon sexual activity. Silence, lack of resistance, or the existence of a current or prior relationship

does not, by itself, constitute consent. Consent cannot be given by an individual who is asleep, unconscious, under the legal age of consent, or incapacitated due to the use of alcohol, drugs, or any other condition that impairs judgment.

This definition of consent is applied in the University's Title IX, sexual misconduct, and student conduct processes, including investigations, adjudications, prevention education, and disciplinary proceedings. It is intended to ensure clarity in understanding acceptable behavior, to support a safe learning and working environment, and to comply with federal and state requirements.

Sexual Assault (SA/B): Means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: Defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: Defined as the touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Sexual Battery (SA/B): Defined by Florida Statute 794.011(1)(h) as oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object; however, sexual battery does not include an act done for a bona fide medical purpose.

Domestic Violence (DV):

1. Felony or misdemeanor crimes of violence committed—

a. By a current or former spouse or intimate partner of the victim; b. By a person with whom the victim shares a child in common; c. By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws or the jurisdiction in which the crime of violence occurred.

2. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Under **Florida Statute 741.28**, **Domestic Violence** is defined as violence committed by a family member or household member as defined below and relates to abuse as well as violation of an injunction for protection.

Domestic violence:

definitions—as used in FS741.28-741.31: (1)

“Department” means the Florida Department of Law Enforcement.

(2) **“Domestic Violence”** means any assault, aggravated assault, battery, aggravated battery,

sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member.

(3) **“Family or Household Member”** means spouses, former spouses, persons related by blood or marriage, persons who are presently residing together as if a family or who have resided together in the past as if a family, and persons who are parents of a child in common regardless of whether they have been married. With the exceptions of persons who have a child in common, the family or household members must be currently residing or have in the past together in the same single dwelling unit.

(4) **“Law Enforcement Officer”** means any person who is elected, appointed, or employed by any municipality or the state or any political subdivision thereof who meets the minimum qualifications in FS 943.13 and is certified as a law enforcement officer under FS 943.1395.

Dating Violence (DAV):

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim,

2. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction

between the persons involved in the relationship.

For the purposes of this definition:

1. Dating violence includes, but is not limited to, sexual or physical abuse, such as physical harm, bodily injury or criminal assault, or the threat of such abuse.

2. Dating violence does not include acts covered under the definition of domestic violence.

3. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence is defined in Florida Statute 784.046(1) (d) as violence between individuals who have or have had a continuing and significant relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on the consideration of the following factors:

1. A dating relationship must have existed within the past six months;

2. The nature of the relationship must have been characterized by the expectation of affection or sexual involvement between the parties;

3. The frequency and type of interaction between the persons involved in the relationship must have included

that the persons have been involved over time and on a continuous basis during the course of the relationship.

The term does not include violence in a casual acquaintanceship or violence between individuals who only have engaged in ordinary fraternization in a business or social context.

Stalking (ST):

1. Engaging in the course of conduct directed at a specific person that would cause a reasonable person to: a. Fear for their safety or the safety of others; or b. Suffer substantial emotional distress.

2. For the purposes of this definition: a. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through others, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property. b. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. a. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

3. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking is defined in [Florida Statute 784.048](#) as:

1) As used in this section, the term: a. "Harass" means to engage in a course of conduct directed at a specific person which causes substantial emotional distress to that person and serves no legitimate purpose. b. "Course of Conduct" means a pattern of conduct composed of a series of acts over a period of time, however short, which evidences a continuity of purpose. The term does not include constitutionally protected activity such as picketing or other organized protests. c. "Credible Threat" means a verbal or nonverbal threat, or combination of the two, including threats delivered by electronic communication or implied by a pattern of conduct, which places the person who is the target of the threat in reasonable fear for his or her safety or the safety of his or her family members or individuals closely associated with the person, and which is made with the apparent ability to carry out the threat to cause such harm. It is not necessary to prove that the person making the threat had the intent to actually carry out the threat.

The present incarceration of their person making the threat

is not a bar to prosecution under this section.

d. "Cyberstalk" means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

2) A person, who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of stalking, a misdemeanor of the first degree, punishable as provided in [s. 775.082](#) or [s. 775.083](#).

3) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person and makes a credible threat to that person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in [s. 775.082](#), [s. 775.083](#) or [s. 775.084](#).

4) A person who, after an injunction for protection against repeat violence, sexual violence, or dating violence pursuant to [s. 784.046](#), or an injunction for protection against domestic violence pursuant to

5) [s. 741.30](#), or after any other court-imposed prohibition of conduct toward the subject person or that person's property, knowingly, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks

another person commits the offense of aggravated stalking, a felony of the third-degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

6) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks a child under 16 years of age commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

7) A law enforcement officer may arrest, without a warrant, any person that he or she has probable cause to believe has violated this section.

8) A person who, after having been sentenced for a violation of s. 794.011, s.800.04, or s.847.0135(5) and prohibited from contacting the victim of the offense under s. 921.244, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks the victim commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

9) The punishment imposed under this section shall run consecutive to any former sentence imposed for a conviction for any offense under s. 794.011, s.800.04, or s. 847.0135(5).

10) (a) (b) a. The sentencing court may issue an order restraining the defendant from contacting the victim for up to 10 years, based on the case's seriousness, the likelihood of future violations, and the victim's safety. This order can be issued even if the defendant is sentenced to prison, jail, or placed on probation.

Palm Beach Atlantic University Staff Handbook provides the following University Policy:

Sexual Misconduct Policy:

Palm Beach Atlantic University ("PBA" or the "University") is deeply committed to creating and sustaining an educational, working, and living environment that is conducive to learning and scholarship and is supportive of students and employees. This Policy outlines the University's community expectations to ensure a campus free from Sexual Misconduct, the steps for recourse for those individuals who have been subject to Sexual Misconduct, and the procedures for determining whether a violation of University policy has occurred.

This Policy applies to the following forms of sex discrimination, which are referred to collectively as "Sexual Misconduct": Title IX Sexual Harassment, Non-Title IX Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Sexual Exploitation. For the University's general nondiscrimination policy, Non-discrimination and Harassment Policy. Allegations of sex discrimination that do not involve Sexual Misconduct will be handled in accordance with the Non-discrimination and Harassment Policy. Where the content of this Policy conflicts with other similar policies set forth in the student and/or Faculty and Employee handbooks, the requirements of this Policy shall prevail.

PBA is a Christian university dedicated to equipping students to grow in wisdom, lead with conviction and serve God boldly. We uphold Biblical principles, including those related to sexual purity. We believe in the divine inspiration of the Bible, that the physical and emotional intimacy of sex is designed beautifully and specifically to unite a couple living in a loving marital, lifelong commitment to each other. While aspects of our policy may reference intimate or sexual activities outside of marriage, this is not an endorsement of such actions. We do not condone any form of sexual misconduct against any individual. PBA is committed to ensuring a safe environment for everyone and will address all instances of sexual misconduct regardless. Reporting Procedures: If an incident of sexual misconduct occurs, it is important to preserve evidence so that the option of pursuing successful criminal prosecution (or a protection order) remains available.

The University encourages anyone who has experienced or knows of Sexual Misconduct to report the incident to the University. An individual may report Sexual Misconduct to the University by contacting the following:

- Wispeny Ellis, Title IX and Section 504 Coordinator, (561) 803-2198 or TitleIX@pba.edu
- Department of Public Safety, (561) 803-2500 (24 hours).

Reports can be made by telephone, via email, via mail, or in person. Reports may be made at any time, including non-business hours by phone, email, mail, or the University's website. Reports to the University should include as much information as possible, including the names of the complainant, respondent, and other involved individuals, and the date, time, place, and circumstances of the incidents, to enable the University to respond appropriately. Upon receiving a report of Sexual Misconduct, the Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures with or without the filing of a formal complaint and to explain the process of filing a formal complaint. In addition, when a student or employee reports to the University that they have been a victim of Sexual Assault, Dating Violence, Domestic Violence, or Stalking, whether the offense occurred on or off campus, the University will provide the student or employee with a written explanation of the student's or employee's rights and options, along with the procedures victims should follow.

If an individual has made a report to a University employee who is not a confidential resource and has not yet heard from the Title IX Coordinator, please report directly to the Title IX Coordinator. The individuals listed above – the Title IX Coordinator, and the Chief of Public Safety, along with the President, the Provost, the Associate Vice President for Student Life, and the Vice President for Human Resources, are considered officials with authority to institute corrective measures on behalf of the University.

Investigation and Confidentiality: The University takes seriously the sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. In this regard, the University is committed to protecting the privacy of students and employees who report incidents of abuse, to the extent permitted by law, and consistent with the University's need to protect the safety of the community. If the University is required to disclose information regarding an incident, to the extent permitted by law, the University will keep the identity of the victim anonymous or will redact any personal identifying information specific to the victim. Retaliation or intimidation against an individual who brings a complaint or participates in an investigation of sexual misconduct or pursues legal action is prohibited and will not be tolerated. Reports of suspected retaliation or intimidation should be made using the same reporting procedure described in this policy.

Discipline and Accommodations: If the results of the investigation indicate sexual misconduct has occurred, the University will take appropriate action. For students found to have committed sexual misconduct, such actions may include, but are not limited to, education, counseling, and loss of privileges, housing restrictions, probation, suspension, or expulsion. For faculty and staff, such action may include but is not limited to, education, counseling, oral and/or written warnings, probation, suspension, or termination of employment. Moreover, the University may issue no-contact orders and/or no-trespass orders. Both the complainant and the (alleged) perpetrator will be informed of the outcome of the investigation. Both the complainant and the accused will have the opportunity to be present during any disciplinary proceeding and will have the opportunity to be accompanied by an advisor of his or her choice.

Regardless of whether a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, the University is committed to providing a safe learning and work environment. Accordingly, upon request, the University will make any reasonably available

change to a victim's academic, living, transportation, and working situation.

The University will ensure that orders of protection issued by courts are fully upheld on all University property. Accordingly, if a student or employee of the University obtains an order of protection or restraining order, he or she should promptly inform Palm Beach Atlantic University Department of Public Safety and provide them with a copy of that order. Source: The Navigator (2024)

Regardless of whether a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, the University is committed to providing a safe learning and work environment. Accordingly, upon request, the University will make any reasonably available change to a victim's academic, living, transportation, and working situation.

The University will ensure that orders of protection issued by courts are fully upheld on all University property. Accordingly, if a student or employee of the University obtains an order of protection or restraining order, he or she should promptly inform Palm Beach Atlantic University Department of Public Safety and provide them with a copy of that order. Source: The Navigator (2024) Provides an overview of the information in the Annual Security Report in compliance with the Clery Act.

The University has developed an annual education campaign consisting of presentations that include distributing educational materials to new students, participating in and presenting information and materials during new employee orientation, and ongoing educational awareness programs.

Reporting sexual assault, domestic violence, dating violence, and stalking.

The University has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between an

accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the Department of Public Safety or to contact local law enforcement. Students and employees should contact the Title IX Coordinator. After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention from an area emergency room as soon as possible. In Florida, evidence may be collected even if you choose not to make a report to law enforcement and all services offered are confidential. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 72 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In

circumstances of sexual assault, if victims do not opt for forensic evidence collection, healthcare providers can still treat and take steps to address concerns of pregnancy and/or sexually transmitted diseases. Victims of sexual assault, sexual battery, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, and other communications, and keeping picture logs or other copies of documents, if they have any, that would be useful to University investigators or police. Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report, and the victims have the right to decline involvement with the police. The University will assist victims with notifying local police if they so desire. The local law enforcement agencies are:

West Palm Beach Police Department	600 Banyan Blvd. West Palm Beach, FL 33401	(561) 822-1900	https://www.wpb.org/government/police-department/departments-overview
Palm Beach County Sheriff's Office	3228 Gun Club Rd. West Palm Beach, FL 33406	(561) 688-3000	https://www.pbso.org/
Orlando Police Department	100 S Hughey Ave Orlando, FL 32801	(321) 235-5300	https://www.orlando.gov/Our-Government/Departments-Offices/Orlando-Police-Department
Orange County Sheriff's Office	2500 W Colonial Dr. Orlando, FL 32804	(407) 836-4357	https://www.ocso.com/en-us/

Report incidents of domestic violence, dating violence, sexual assault, or stalking immediately to the Title IX Coordinator. Call 561-803- 2198, visit HR in person, or go to the Department of Public Safety.

The University offers resources for medical and mental health and will apply disciplinary procedures for violators of this policy. Procedures ensure a prompt and fair response while maintaining confidentiality.

Preservation of Evidence

Palm Beach Atlantic University strongly encourages victims of dating violence, domestic violence, sexual assault, or stalking to preserve any evidence that may assist in proving that an alleged criminal offense occurred, or that may be helpful in obtaining a protective order. Evidence may include physical items, electronic communications (such as texts, emails, or social media posts), photographs, or documentation of injuries. Victims are advised not to bathe, shower, change clothes, or clean the area where the incident occurred until after medical professionals or law enforcement have had the opportunity to collect evidence.

The preservation of evidence is critical for both criminal investigations and University disciplinary processes. Victims are encouraged to seek immediate medical attention at a local hospital or medical center, where staff can provide care and assist with evidence collection. Evidence of stalking, such as voicemails, texts, emails, social media messages, or unwanted gifts, should also be preserved.

Palm Beach Atlantic University's Department of Public Safety, in coordination with local law enforcement, will provide guidance on securing and preserving evidence. Victims who report incidents will be provided written information on evidence preservation, reporting options, and available support resources.

Education and Prevention Programs

Palm Beach Atlantic University is committed to providing a safe and respectful learning environment and engages in comprehensive, intentional, and integrated programming to raise awareness of and prevent dating violence, domestic violence, sexual assault, and stalking. These programs are designed to be culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research or ongoing assessment of effectiveness.

Educational efforts include primary prevention and awareness programs for all incoming students and new employees, as well as ongoing campaigns for the entire campus community. These programs:

- Clearly identify dating violence, domestic violence, sexual assault, and stalking as prohibited conduct.
- Use both federal definitions and Florida Statute definitions to describe these offenses.
- Define what behavior and actions constitute consent under Florida law.
- Provide safe and positive bystander intervention strategies to empower individuals to prevent harm and intervene when others may be at risk.

As part of these initiatives, the University provides information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and help individuals and communities address conditions that facilitate violence. These options include:

- Promoting situational awareness and personal safety strategies.
- Encouraging community members to look out for one another and report suspicious or harmful behaviors.
- Educating students and employees on healthy relationships, warning signs of abuse, and available University and community resources.
- Reinforcing the message that preventing violence is a shared responsibility across the individual, relationship, institutional, and societal levels.

Through these comprehensive efforts, Palm Beach Atlantic University affirms its dedication to preventing violence, promoting empowerment, and fostering a safe campus environment for all members of its community.

Incident Being Reported	Procedure Palm Beach Atlantic University Will Follow:
Sexual Assault (and Sexual Battery)	<ol style="list-style-type: none"> 1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with access to medical care. 2. Institution will assess immediate safety needs of complainant. 3. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. Institution will provide complainant with referrals to on and off campus resources. 4. Institution will assess need to implement interim or long-term protective measures, such as housing changes, changes in class schedule, "No Contact" directive between both parties, change in supervisor, or work location. 5. Institution will provide written instructions on how to apply for Injunction for Protection. 6. Institution will provide a copy of the applicable sexual misconduct policy to complainant. 7. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the discipline meeting is. 8. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination.
Stalking	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for Injunction for Protection. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.
Dating Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for Injunction for Protection. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.
Domestic Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant. 2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for Injunction for Protection. 4. Institution will provide written information to complainant on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.

Sex Offender Registry

Registered sex offender Information

The Clery Act and the Federal Campus Sex Crimes Prevention Act requires institutions of higher education colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offender may be obtained. The act also requires registered sex offenders/predators to provide appropriate state officials notice of each institution of higher education in that state at which the offender/predator is employed, carries on a vocation, or is a student. Below are links to sex offender registry information at the local/county, state, and federal/ national levels:

Palm Beach County: <https://www.pbso.org/spot-unit/>
State of Florida:

<https://offender.fdle.state.fl.us/offender/sops/search.jsf>

Toll-free: 1-888-357-7332

National: <https://www.nsopw.gov/>

Upon notification of the presence of an offender/predator, it is the responsibility of the law enforcement agency with jurisdiction over the offender/predator's address to inform the Palm Beach Atlantic University Department of Public Safety that the offender/predator has stated that he/she is currently enrolled at, living on campus, or employed by the University. The Department of Public Safety can then make all prudent notifications to members of the campus community.

Assistance for Victims

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options as defined by the Clery Act as amended by the 2013 Reauthorization of the Violence Against Women Act.

Crime Victim Bill of Rights

Victims including the next of kin of a homicide victim, have the right to be informed, to be present, and to be heard when relevant at all crucial stages of a criminal proceeding, to the extent that this right does not interfere with the constitutional rights of

the accused. In the case of a minor, the victim's parent or guardian and the next of kin of a homicide victim are given notification.

What Rights Are the Victim Entitled To?

1. Information concerning available crisis intervention services, supportive or bereavement counseling, community-based victim treatment programs, the availability of crime protection services and crime victim compensation.
2. Information about the role of the victim in the criminal justice system, the stages in the criminal and juvenile justice process which are of significance to a crime victim, and the manner in which such information can be obtained.
3. Information concerning steps that are available to Law Enforcement Officers and State Attorneys to protect victims and witnesses from intimidation.
4. Advance notification of judicial and post-judicial proceedings which relate to the offender's arrest, release or community work release, provided that the victim gives the State Attorney's Office her/his current name and address.
5. In felony crimes or homicide, consultation by the State Attorney's Office to obtain the view of the victim or in the case of a minor child, the guardian, or the victim's family regarding the release of the accused, plea arguments, participation in pretrial diversion programs, and the sentencing of the accused.
6. Return of the victim's property collected by Law Enforcement or the State Attorney's Office for evidentiary purposes.
7. Assistance from Law Enforcement or the State Attorney's Office, when requested by victims, to inform the victim's employer about necessary absences from work and to explain to the victim's creditors about serious financial hardships incurred as a result of the crime.
8. Request restitution from the offender for certain out-of-pocket losses. The State Attorney shall inform the victim if and when restitution is ordered.
9. Submit a Victim Impact Statement orally, or in writing, to the judge, prior to the sentencing of an

offender who pleads guilty, nolo contendere, or is convicted of a felony crime.

10. Information concerning the escape of the offender from a state correctional institution, county jail, juvenile detention facility, or involuntary commitment facility.

11. Accompaniment by a victim advocate during any deposition of the victim or testimony of the victim of a sexual offense.

12. Request HIV testing of the person charged with committing any sexual offense (F.S.S. 775.0877 / F.S.S. 794.011 which involves the transmission of body fluids). HIV test results shall be disclosed to the victim or the victim's legal guardian, if the victim is a minor.

13. Prompt and timely disposition of the court case (as long as this right does not interfere with the constitutional rights of the accused).

14. In the case of minors, if the victim or any sibling of the victim and the offender attend the same school, the victim and their siblings have the right to request that the offender be required to attend a different school.

15. A victim of a sexual offense shall be informed of the right to have the courtroom cleared of certain persons as provided in F.S.S. 918.16, when the victim is testifying concerning that offense.

16. The victims of domestic violence shall be provided with information regarding the address confidentiality program as provided in F.S.S. 741.465

For further information or clarification and to access a complete list of Victim's Rights in the State of Florida, please call 1 (800) 226-6667 or visit the Florida Office of the Attorney General at Florida Attorney General - Crime Victims Services (myfloridalegal.com)

Injunctions for Protection

Palm Beach Atlantic University complies with Florida law in recognizing orders of protection or restraining orders, which are called "Injunctions for Protection" in Florida by encouraging any person who obtains an injunction from Florida or any state within the United States to provide a copy to the University's Department of Public Safety, as well as a copy to the Title IX Coordinator. Below is information on the kinds of injunctions available, how to get help with filing an injunction, information on locating an Intake Center and appropriate courthouse locations based on jurisdiction, the hearing process and other applicable information. If your questions are not answered below, contact the Palm Beach County Domestic Violence Hotline at 1 (866) 891-7273.

What kinds of injunctions are available?

There are four types of injunctions that you may qualify for under Florida State Statute 784.046. You may file an injunction for protection against violence, repeat violence, dating violence, or sexual violence. The initial intake counselor will provide you with information to determine what criteria match your particular circumstances.

Where do I go for help with filing an injunction (restraining order)?

Palm Beach County offers 24/7 assistance to domestic violence victims. Call (866) 891- 7273 to find the closest intake center.

How does the injunction process work?

The injunction process begins when you file for an injunction. The Intake Unit staff will help you complete the necessary paperwork, which is taken to a judge for review. If the judge decides the sworn allegations contained in the paperwork meet the requirements of Florida law for the issuance of an injunction, the judge will enter a Temporary Injunction, which will be valid for 15 days. A hearing will be set within 15 days, and the sheriff's office will attempt to personally serve the person who the injunction is filed against with the injunction paperwork.

How much does it cost for an injunction?

No fees are required to petition for protection against domestic, repeat, dating, or sexual violence. If the respondent violates the injunction, call 911 to report the violation. For other violations, go to the intake location to file for an injunction violation.

Who do I call if I am a person with a disability who needs assistance?
If you are hearing or voice impaired, you may call 711 and the Florida Relay Service will assist you with your call. Whether or not a complainant is granted an injunction, they may then meet with the Office of

Residence Life and Student Accountability to develop a Safety Action Plan, which is a plan for the University and the victim to reduce the risk of harm while on campus or coming and going from campus.

Resources for Victims of Domestic Violence, Dating Violence, Sexual Assault and Battery

On-Campus at no cost		
Resource:	Contact:	Address:
Title IX Coordinator	(561)-803-2198	900 S Dixie Highway, West Palm Beach, FL 33401
Associate Vice President of Student Life	(561)-803-2457	900 S Olive Ave, West Palm Beach, FL 33401
Department of Public safety Counseling and Wellness	(561)-803-2500 (561)-803-2563	1301 S Olive Ave, West Palm Beach, FL 33401 1000 S Dixie Highway, West Palm Beach, FL 33401
Off-Campus at little to no cost		
Palm Beach County Victims Services	(866)-891-7273	205 N Dixie Highway, West Palm Beach, FL 33401
National Domestic Violence Hotline	(800)-799-7233	
YWCA Domestic Violence Shelter	(800)-973-9922	2200 N Florida Mango Rd, West Palm Beach, FL
Clerk of the Court	(561)-624-6650	205 N Dixie Highway, West Palm Beach, FL 33401
Palm Beach County Courthouse	(561)-355-2431	205 N Dixie Highway, West Palm Beach, FL 33401
Aid to Victim of Domestic Violence	(800)-355-8547	PO Box 667, Delray Beach, FL 33447
Counseling Services at minimal to no cost		
Florida Domestic Violence Hotline	(800)-500-1119	

Hazing

Palm Beach Atlantic University does not tolerate hazing in any form. Hazing is any act, on or off campus, that endangers a student's mental, emotional, or physical safety as part of joining or participating in a student group. Examples include physical harm, forced use of alcohol or drugs, humiliation, or pressuring someone to break the law.

If you know of or suspect hazing, immediately report it to the Department of Public Safety (561-803-2500), your RA or Area Coordinator, or the Office of Student Accountability. You can also report anonymously through University reporting channels, and in an emergency, always dial 911. Reports are taken seriously, investigated quickly, and retaliation against anyone who reports is prohibited. Florida law (the Chad Meredith Act, 1006.63, F.S.) makes hazing a crime, a felony if it causes serious injury or death, and a misdemeanor in other cases. PBA also publishes an annual Campus Hazing Transparency Report, which summarizes findings concerning any recognized or established student organization, allowing students and families to see how the University addresses hazing concerns. This report will be included within the annual safety report (ASR) published yearly.

Applicable Hazing Laws:

At the local level, the City of West Palm Beach and Palm Beach County do not have independent hazing ordinances; therefore, the University enforces its internal policies in conjunction with Florida law. Under the Chad Meredith Act (1006.63, Florida Statutes), hazing that results in serious injury or death constitutes a third-degree felony, and all other forms of hazing are classified as a first-degree misdemeanor. There are currently no applicable tribal hazing laws that govern PBA's West Palm Beach or Orlando campuses.

How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the condition that perpetuates violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below you will find a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
2. Confront people who engage in making sexual advances with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who disclosed sexual assault/battery, abusive behavior, or experience with stalking.
5. Refer people to on or off-campus resources listed in this document for support in health, counseling, or with legal assistance. For tips on reducing the risk of becoming a victim of sexual assault, go to www.rainn.org.

University Policy and Judicial Action

For non-Title IX disciplinary actions involving staff and/or faculty, the University will use the Corrective Action Process outlined in the Employee Handbook.

Violations of the student code may also result in disciplinary action by the University. If public authorities charge the accused student for an act that is also a violation of university policies or procedures, the University may wait until the criminal investigation has concluded to begin its own investigation, but the discipline process cannot wait for the conclusion of a criminal court case to proceed. The Associate Vice President of Student Life oversees all University judicial proceedings involving violation of university policy. The Associate Vice President of Student Life, along with the Title IX Coordinator oversees all proceedings involving sexual misconduct of students.

- Students charged with violations of the Navigator and Residence Life Handbook will be given adequate notice of the charges and allegations against them and be provided an opportunity to address these charges during an accountability meeting.
- The academic and on-campus living situations of either the alleged victim or the accused may be changed upon request.
- Both the accuser and the accused are entitled to the same opportunities to have support and resources from the University. Complete information on the University’s Student Accountability process can be found in the Navigator at [Student Accountability | PBA • Palm Beach Atlantic University](#)

Alcohol Use

The unlawful manufacture, sale, distribution, promotion, possession, or use of alcohol are prohibited in and on owned, leased, or controlled property of Palm Beach Atlantic University. The enforcement of federal, state and local laws pertaining to underage drinking; possession, use, and sale of alcohol on property, including false identification cases, is handled by the Office of Residence Life and Student Accountability, or by local law enforcement. The alcohol policy can be found in its entirety in the Student Navigator, found at go.pba.edu/navigator.

Drug Use

The unlawful manufacture, sale, distribution, promotion, possession, or use of drugs are prohibited in and on owned, leased, or controlled property of Palm Beach Atlantic University. The enforcement of federal, state, and local laws pertaining to the possession, use, and sale of drugs on property, including false identification cases, is handled by the Office of Residence Life and Student Accountability or by local law enforcement. The drug policy can be found in its entirety in the Student Navigator, found at go.pba.edu/navigator.

Weapons on Campus

Firearms, weapons, fireworks, and explosives are not allowed on Palm Beach Atlantic University property, including on-campus housing. This

includes any device or weapon as defined by Florida Statute. Even those with a Carry Concealed Weapons license are not exempt. Only active law enforcement officers or retired law enforcement officers that qualify under the Law Enforcement Officers Safety Act of 2004 and have met PBA's requirements are exempt.

Access and Security in the Residential Halls

Palm Beach Atlantic University employs a variety of systems and procedures to maintain the security of its residence halls and student housing facilities. Access to residence halls is restricted by **electronic card access 24 hours a day**, except at Coastal Towers, Weyenberg, Arkona, Southern Bridge Apartments, and Malverne Apartments, which are secured by mechanical locks. Some fire exit doors are also equipped with alarms that sound if opened to deter unauthorized use.

During designated visitation hours, visitors of the opposite gender must sign in, state who they are visiting, and where they will be located. Individuals who fail to comply will not be granted access, and visitation is regulated by the Area Coordinator for each residence hall. Upper-class housing has less restrictive visitation; however, **no opposite-gender guests are permitted in residence rooms after 2:00 a.m.** Visitation privileges may be revoked through the disciplinary process if these policies are violated. The Department of Public Safety escorts out unauthorized

visitors, and residents are encouraged not to allow access to individuals they do not know. Students who observe suspicious persons or unauthorized visitors are expected to contact the Department of Public Safety immediately with a description and location of the individual. The Department of Public Safety also collaborates with Residence Life staff by providing training and educational presentations on personal safety and facility security at the discretion of the Area Coordinator. These combined measures help maintain a safe and secure residential environment for all students.

Access and Security in Academic and Administrative Buildings

The academic and administrative buildings are open to the public, at a minimum, during regular business hours. Most facilities have individual hours, and the hours may vary at different times of the year. Access to some of these buildings is also controlled by card access after regular business hours, and buildings have varied levels of access. Although some academic and administrative buildings do not have a Department of Public Safety officer assigned to them, officers conduct security patrols of these buildings on a regular basis.

Security Considerations in the Maintenance of Campus Facilities

Palm Beach Atlantic University incorporates **Crime Prevention Through Environmental Design (CPTED)** principles in the upkeep of campus facilities to promote safety and security. Measures include maintaining exterior lighting, trimming landscaping for clear sightlines, restricting access through card systems, and promptly repairing identified hazards. Public Safety, Facilities Management, and Residence Life staff work together to address concerns, and community members are encouraged to report maintenance or security issues

immediately to ensure timely corrective action.

Workplace/Campus Violence

Palm Beach Atlantic University will not tolerate violence or threats on campus or in connection with any University events. Individuals who violate this policy statement may be subject to disciplinary action up to expulsion or termination from the University. Individuals who intentionally bring false charges against another will also be subject to action up to expulsion or termination from the University.

Staying Informed for Safety

The Department of Public Safety actively works to keep the University community informed about safety and security on all campuses. The University conducts at least one quarterly test of the Emergency Notification System, which rapidly sends out text messages, emails, and a computer screen takeover in case of a dangerous situation that could threaten those on campus.

Crime Advisories

Timely warning notices are reports issued to the campus community whenever a Clery crime or incident is reported that is considered a serious or continuing threat to other students and employees. These reports aid in preventing similar occurrences by being provided to students and employees in a timely manner. Crime advisories are issued for arson, aggravated assault, burglary, criminal homicide, motor vehicle theft, sex offenses, and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known to the Department of Public Safety and/or law enforcement. For example, if an assault/battery occurs between two students who have a disagreement, there may be no on-going threat to other PBA community members, and a Crime Advisory would not be distributed. In cases involving sexual assault, they are often reported long after the incident has occurred, thus disrupting the ability to distribute a “timely” warning notice to the community. All crimes or suspicious activity should be reported as it is happening or immediately after so that resources can be dedicated to apprehension and investigation in a timely manner. Criminal offenses will be assessed on a case-by-case basis, taking into account when and where the incident occurred, when it was reported, and how much

information is known by Public Safety and/or law enforcement. PBA will notify the campus community of Clery Act crimes occurring on campus or in non-campus buildings owned and controlled by PBA and used for educational or institutional purposes that represent a serious or continued threat to students and employees. All reported Clery Act crimes will be evaluated to determine if a timely warning is required, and the Department of Public Safety maintains a daily log that includes the nature, date, time, and general location of each reported crime in addition to the disposition of the complaint, if known.

Public inspection of daily crime logs

The Department of Public Safety, located at 1301 South Olive Avenue in West Palm Beach, FL 33401, makes the daily crime log available for public viewing. The hours of availability are 8:00 am to 5:00 pm Monday through Friday, and 8:00 am to 3:00 pm on Saturdays and Sundays, excluding holidays.

Confidential Reporting

The Department of Public Safety allows individuals to voluntarily and confidentially report a crime, which may be included in annual crime statistics and considered for timely reporting. However, disclosure of identity may be required for prosecution of reported crimes. If a crime victim shares confidential

information with a University-affiliated professional (such as a Campus Pastor or University Counselor) within a privileged relationship (counselor-patient, clergy-parishioner, etc.), the professional may report the information to the Department of Public Safety and law enforcement, but only at their discretion and for the purposes of including the information in

annual crime statistics and considering timely warning reports.

All students are welcome to personally report crime victimization confidentially or non-confidentially to the Department of Public Safety.

Emergency Response and Evacuation Procedures

Palm Beach Atlantic University, in partnership with Rave Guardian, presents PBA Alert—an Emergency Notification Network (ENN) designed to ensure community safety. Immediate alerts for life-threatening emergencies on any campus are a cornerstone of this system, utilizing diverse methods like email, SMS, push alerts, and desktop takeovers. Learn more about the RAVE Guardian safety App at <https://www.ravemobilesafety.com/rave-guardian-app/>. For hurricane preparedness, we offer vital resources via various electronic platform such as email list-servs, campus systems, and our website. It is important to keep emergency contact info current with the university at all times.

Your safety is our top priority. If you encounter any dangerous situations or threats within the PBA community, take decisive action. Do not hesitate to call 911 or contact our Department of Public Safety at (561) 803-2500. Rest assured that emergencies reported involving imminent danger or harm will be promptly addressed.

Both local law enforcement and our dedicated Department of Public Safety are unwavering in their commitment to prompt and comprehensive investigations. Your well-being is our paramount concern.

In tandem with first responders, the Department of Public Safety effectively coordinates emergency responses. Depending on the circumstances, other university departments, as well as local, state, and federal agencies, may also play a role in ensuring a swift and effective resolution.

Immediate Notification/Follow-up

Palm Beach Atlantic University will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus. This determination is made by the University's Emergency Management Team (EMT), in consultation with Public Safety, University Administrators, and local emergency responders. Depending on the type of threat, the University may also rely on information from the National Weather Service or other authorities. Notifications are issued without delay unless doing so would compromise efforts to assist a victim, contain the emergency, respond to the situation, or otherwise mitigate the threat. Campus-wide alerts are sent through the PBA Alert system, and the content of each message is tailored to the nature of the emergency and the areas affected, for both the West Palm Beach and Orlando campuses. **Follow-up information and updates regarding the emergency will be disseminated through official University communication channels, including the Palm Beach Atlantic University website at www.pba.edu.**

Immediate Life-Threatening Emergency

Refers to situations on campus where there is confirmed ongoing risk of loss of life or severe bodily harm, or where such danger is visibly imminent.

Potential Life-Threatening Emergency

Involves unconfirmed potential for harm or operational impact, based on factors like weapon presence or gas leaks. Usually addressed by emergency response before harm occurs. Situations can escalate swiftly to Immediate life-threatening emergencies.

Palm Beach Atlantic University prioritizes notifications that pertain to the community's health and safety. During emergencies, updates will be posted on the University website for the PBA community. Communication avenues such as voice calls, emails, and text messages may also be employed.

Registration for direct text messages, emails, and voice calls from the PBA Alert System is exclusively available to current students and employees. For members of the broader community alumni, parents, visitors, and the public seeking information about campus emergencies, updates can be accessed on the PBA webpage at www.PBA.edu.

Emergency Response Options: Evacuation, Shelter-in-Place, and Lockdown

Testing of Emergency Response and Evacuation Procedures

Palm Beach Atlantic University tests its emergency response and evacuation procedures at least once per calendar year to evaluate the University's readiness to respond to a significant emergency or dangerous situation. These tests may be **announced or unannounced** and are designed as drills, exercises, or other follow-through activities that assess and evaluate emergency plans and capabilities. Each test includes documentation of the date, time, and whether it was announced or unannounced.

In conjunction with at least one of these annual tests, the University **publicizes its emergency response and evacuation procedures** to the campus community to reinforce awareness and preparedness. Information about these procedures, as well as summaries of the University's emergency management protocols, are distributed through official communication channels such as PBA emails, and the University website (www.pba.edu).

Example: In September 2024, Palm Beach Atlantic University conducted a scheduled fire evacuation drill in all on-campus residence halls. The drill was announced in advance and required full building evacuation, with Department of Public Safety officers, Residence Life staff, and the West Palm Beach Fire Department evaluating response times and compliance. The Department of Public Safety reviewed feedback from the drill to improve future emergency planning and response procedures.

Monitoring and Recording of Criminal Activity at Non-campus Locations

Palm Beach Atlantic University does not have non-campus locations of student organizations that are officially recognized by the institution, including organizations with non-campus housing facilities. However, the University does lease certain non-campus housing facilities for student use. These properties fall under the jurisdiction of the West Palm Beach Police Department, which monitors and records criminal activity occurring at those locations. Reports of incidents are shared with the Palm Beach Atlantic University Department of Public Safety for documentation, inclusion in the University's crime statistics, and follow-up as appropriate. In the event of an emergency involving these leased properties, a **segmented Rave Guardian alert** will be sent to notify only the students directly impacted. If in the future the University recognizes student organizations with non-campus facilities, PBA will coordinate with the appropriate local police agencies to monitor and record criminal activity at those locations in accordance with Clery Act requirements.

What do you do when you receive a PBA Alert through the Emergency Notification Network

When you receive a PBA Alert through the Emergency Notification Network, quickly assess your surroundings for safety. The three main responses to a campus emergency are EVACUATE, SHELTER-IN-PLACE, AND LOCK DOWN. Trust your intuition and awareness to make the right choice.

Evacuate

Evacuation aims to create distance between you and the hazard. Follow these guidelines for any evacuation scenario:

- Leave promptly, taking essentials like keys and cell phones if safe to do so.
- Assist those with disabilities.
- Walk, do not run.
- Do not use elevators.
- Go to designated evacuation areas, unless told otherwise.
- Be cautious in corridors.
- Share important info with emergency responders.
- Do not return until authorized.

Shelter-In-Place

This means staying indoors is safer. Prioritize safety by creating barriers between you and the hazard. Follow these general guidelines:

- Identify a safe spot nearby.
- Secure doors and windows.
- Avoid hazard-exposed areas.
- Create protective barriers.
- Await further instructions.

Lockdown

During a lockdown, people stay indoors for safety until the situation is resolved. Follow these guidelines:

- Secure: Lock doors, close blinds, turn off lights, and stay quiet.
- Safety: Find cover away from windows and doors, stay low if visible.
- Silence phones: Switch off or silence cell phones.
- Don't open doors without verification.
- Stay informed through reliable sources.
- Wait for the clearance signal before leaving.

In all cases, prioritize safety and follow the authorities' guidance.

Missing Person Policy at Palm Beach Atlantic University

Palm Beach Atlantic University (PBA) is committed to ensuring the safety and security of our on-campus and affiliated housing communities by upholding the principles of the Clery Act. This policy outlines the procedures we follow to promptly notify designated emergency contacts or parents/guardians if a student residing in on-campus or affiliated housing is determined to be missing.

Immediate Reporting

A missing person report can be initiated whenever there's a belief that an individual might be missing. This extends to anyone who may be concerned, including friends, relatives, coworkers, and others. In instances where someone has not returned home, attended work, class, or appointments as expected, or if suspicions arise, including concerns about potential foul play, such situations must be promptly conveyed to the Department of Public Safety.

Reporting Process

Palm Beach Atlantic University is committed to the safety and well-being of all members of its community residing in on-campus or affiliated housing. Should any student, employee, or other community member be suspected missing, the Department of Public Safety must be contacted immediately at 561-803-2500. Upon receiving such a report, Public Safety will promptly notify the West Palm Beach Police Department for the West Palm Beach campus, or the Orlando Police Department for the Orlando campus, and will initiate a comprehensive missing person investigation in coordination with Residence Life staff (for students) and Human Resources (for employees).

Emergency Contact Registration

Individuals residing in on-campus housing are provided the opportunity to designate a confidential contact person to be notified in the event they are determined to be missing. This information is collected annually, maintained confidentially, and is accessible only to authorized University officials and law enforcement officers involved in the investigation. If a student is under 18 years of age and not emancipated, the University is required to notify a custodial parent or guardian within 24 hours of determining that the student is missing however, Law Enforcement Officials will be notified immediately.

Confidentiality Assured

We emphasize that the contact details shared by students will be held in the strictest confidence. Only authorized campus officials will have access to this information. It will solely be disclosed to law enforcement personnel when necessary to facilitate the ongoing missing person investigation.

Swift Notification Protocol

Upon determining or receiving credible information that a student residing in on-campus or affiliated housing may be missing, Residence Life staff will immediately notify the Department of Public Safety, unless Public Safety was the first to establish the missing status. Public Safety will then initiate an investigation and coordinate with local law enforcement, including the West Palm Beach Police Department or Orlando Police Department, as appropriate.

If the student has designated a confidential contact person, University officials will notify that individual within 24 hours of confirming the missing status. For students under the age of 18 and not emancipated, a custodial parent or guardian will also be notified within the same 24-hour period, in addition to any confidential contact provided. In all cases, the University will notify the appropriate law enforcement agency within 24 hours of confirming that a student is missing.

Palm Beach Atlantic University is committed to the safety and well-being of its community members. This policy demonstrates the University's dedication to taking swift, coordinated, and decisive action whenever a student residing in on-campus or affiliated housing is determined to be missing.

Prioritizing Your Safety and Security

At Palm Beach Atlantic University (PBA), we are deeply committed to maintaining a secure environment, both within our on-campus and affiliated housing communities. This guide underscores our unwavering dedication to ensuring your well-being and outlines the crucial role every individual plays in preventing crime and prioritizing personal safety.

Empowering Anti-Theft Practices

- Secure your dorm room door, ensuring the locking mechanism functions properly.
- Always lock your office when vacant.
- Avoid propping doors open, maintaining secure access.
- Safeguard valuable office equipment by anchoring it.
- Document serial numbers of all equipment.
- Create duplicates of important documents and cards, stored separately from your wallet or purse.

Enhancing Personal Safety in Your Vehicle

- Keep car doors locked at all times.
- Avoid providing rides to strangers.
- Prior to entering your car, inspect the back seat.
- Maintain proper vehicle upkeep and maintain a minimum of a quarter-tank of gas.
- Store valuables in the trunk rather than on the seats.
- Equip your vehicle with a spare tire and jack.
- In case of a breakdown on campus, await assistance with your vehicle and contact AAA or the Department of Public Safety. If off campus, call AAA or the police—never accept a ride from a stranger.
- If being followed, head toward a well-lit, populated area like a police or fire station.
- Keep a copy of your vehicle registration both at home and in your wallet, with the original in your car.

Fostering Personal Safety at Home

- Maintain locked doors and windows, drawing shades for privacy.
- Prior to opening your door, use the peephole.
- Equip yourself with self-defense skills and continually hone them.
- Refrain from leaving spare keys outdoors.
- Utilize initials only on mailboxes.
- Ensure your home's exterior is well-lit.

Strengthening Personal Safety Away from Home

- Frequent well-lit areas when walking, exercising, or parking.
- Keep keys accessible for swift building or vehicle access.
- Stay alert to your surroundings and individuals nearby.
- Avoid excessive display of jewelry.
- Refrain from wearing air pods/earbuds in both ears.
- Opt for a waist pack instead of a purse in crowded spaces.
- Select well-lit ATMs in busy locales.
- Avoid studying or working in public areas after hours.

Safety and Security Initiatives at PBA

Palm Beach Atlantic University provides a variety of security awareness and crime prevention programs for students and employees to promote a safe campus environment and to encourage the community to take responsibility for their own safety and the safety of others. These programs are designed to inform the campus community about security procedures, crime reporting options, and personal safety practices.

New students and employees participate in orientation sessions that introduce campus safety procedures, emergency response protocols, and resources available through the Department of Public Safety. Throughout the year, Public Safety staff, along with Student Life and Human Resources, conduct presentations, workshops,

and awareness campaigns addressing topics such as theft prevention, alcohol and drug awareness, emergency preparedness, and personal safety.

Programs are offered each semester for students and annually for employees, with additional targeted sessions provided as needed. These efforts are supplemented by digital campaigns, online training modules, and printed safety materials distributed across campus. Students and employees are strongly encouraged to take responsibility for their own safety by practicing preventive measures, reporting suspicious activity, and supporting University safety initiatives.

The University also provides crime prevention programming such as self-defense workshops, active threat response training, and collaborative initiatives with local law enforcement. These programs are evaluated and updated regularly to address emerging issues and ensure compliance with federal requirements.

Promoting Bicycle Safety

- In Florida, bicycles are legally considered vehicles—abide by traffic laws.
- Wear a helmet to safeguard against head injuries.
- Wear light-colored clothing and illuminated lights at night.
- Ride with traffic, not against it.
- Register your bicycle with our Department of Public Safety and secure it at bike racks when not in use.

Emphasizing Pedestrian Safety

- Exercise vigilance around vehicular traffic on and off campus.
- Pay attention to traffic control devices and adhere to road rules.
- Faculty, staff, and students must extend courtesy to pedestrians and cyclists.
- In case of a motor vehicle accident involving pedestrians, promptly call 911, even if injuries aren't apparent.

Accessibility to AEDs

- Automated External Defibrillators (AEDs) are strategically located across campuses.

- These devices can save lives in cardiac arrest situations, even without prior training.
- Consider enrolling in courses that offer AED, CPR, and First Aid training.

At PBA, your safety and security are paramount. By embracing these practices and engaging with our programs, you play an integral role in maintaining a secure and welcoming campus community.

Lightning Alert System

All lightning and severe weather monitoring at Palm Beach Atlantic University home athletic events is coordinated by the certified Athletic Trainer on site at the field or court of competition. Should threatening weather enter the area, the Athletic Training staff onsite receives notification to their cell phone using the paid service Weather Sentry. They continue to receive updates of lightning strikes within 15 miles of the venue. If the weather reaches within a radius of eight miles, the venue is cleared, and shelter is required. Once into a lightning delay, the Athletic Trainer will inform the Game Management Coordinator who will proceed to assist in getting all teams, coaches, game officials and fans out of harm's way and seeking shelter. There must be no further lightning strikes for a 30-minute consecutive period before teams may return to the field of play.

Blue-Light Telephones

With emergency call boxes strategically located across all areas of campus, you'll never be far from security assistance. These call boxes are well-lit, and you can use them to make on-campus or 911 calls.

They also feature a 911 button in cases of extreme emergencies, which dials directly to West Palm Beach Police.

Enhancing Your Safety with RAVE GUARDIAN Mobile Safety App & Safety in Numbers

To ensure your well-being both on and around the West Palm Beach campus, we strongly recommend taking advantage of the following resources:

Safety Escort Services by Department of Public Safety

For a secure means of travel, the Department of Public Safety offers safety escort services to students and employees at the Main-West Palm Beach

campus, available 24 hours a day. To request an escort, contact the Department of Public Safety office at (561) 803-2500 or conveniently utilize the blue-light telephones stationed across campus. Furthermore, you have the option to arrange a

courtesy escort via the RAVE GUARDIAN app by simply accessing "PBA Security Chat". Please note that escort services are confined to the geographic boundaries of the West Palm Beach campus.

RAVEGuardian: Safety Made Simple



With access to PBA's mass-notification alert system, and with vital personal safety features made easy, Rave Guardian helps you stay safe, on and off-campus.



Set a safety timer and notify friends or family to check in with you if you are alone or in an unfamiliar place.



Want to request a courtesy escort, or report something suspicious? Use the PBA Safety Chat feature to message Public Safety Dispatchers!



Get the free app today for iPhone and Android.

To learn more about Rave Guardian, visit go.pba.edu/guardian



Informing Others of Downtown Plans

If your plans involve heading downtown to Clematis Street or Rosemary Square (CityPlace), it's wise to communicate your intentions with those who may be traveling in the same direction. During nighttime excursions, consider walking alongside friends for added security.

By embracing these proactive measures and leveraging the capabilities of the RAVE GUARDIAN mobile safety app, you contribute to fostering a safer environment for yourself and the entire PBA community. Remember, your safety is our priority.

Annual Security Report

The Clery Annual Security Report is a comprehensive document that universities and colleges in the United States are required to produce and distribute to provide transparency regarding campus safety and security. It is named after the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, a federal law enacted in 1990 that mandates the reporting of campus crime data and the implementation of safety policies.

Palm Beach Atlantic University is committed to upholding a secure campus environment for its students, faculty, and staff. This commitment is not only a collective effort but also entails personal responsibility for our individual safety. By collaboratively addressing safety concerns, we can work towards ensuring that PBA's campuses rank among the safest in the nation.

Campus Security Authorities (CSA's)

Palm Beach Atlantic University strongly encourages the accurate and prompt reporting of all crimes, emergencies, and suspicious activities to the Department of Public Safety or to the appropriate local law enforcement agency, whether the incident occurs on or off campus. In compliance with the Clery Act, Campus Security Authorities (CSAs) serve as designated officials who can receive crime reports when a victim or witness is unwilling or unable to report directly to Public Safety or police. CSAs include individuals with significant responsibility for student and campus activities, such as those overseeing student housing, student organizations, athletics, disciplinary proceedings, or advising functions. At PBA, CSAs can be found in many areas of the University, including but not limited to: Admissions (undergraduate and graduate), Advancement, Athletics, Auxiliary Services, Business Services, Career Development, Center for Biblical Leadership, College of the Arts, Department of Public Safety, Education, eLearning, Enrollment and Student Experience, Enrollment Management, Finance & Administration, Financial Aid, Gregory School of Pharmacy, Human Resources, Information Technology Services, International Student Services, Legal, the Office of Academic and Accessibility, the Orlando Campus, President's Office, Provost, Registrar, Residence Life, the Rinker Center for Experiential Learning, Rinker School of Business, School of Education and Behavioral Studies, School of Health Professions, School of Liberal Arts and Sciences, School of Ministry, School of Nursing, Spiritual Development, Student Accounts, Student Activities and Involvement, Student Engagement, Student Life, Student Success, Theatre, Warren Library, and Workshop. While this list is extensive, the University Human Resources Department maintains the official and most up-to-date roster of CSAs. Reports made to CSAs are forwarded to Public Safety for inclusion in crime statistics and to help determine whether a timely warning or emergency notification is warranted. It is imperative for CSAs to promptly report any incidents brought to their attention to the Department of Public Safety and/or the Clery Compliance Officer, and CSAs should refrain from attempting to validate or investigate the incident independently without first seeking guidance.

Clery Crime Definitions

Geographical Classifications

On-Campus: Statistics in this category refer to crime and fire activity occurring within the immediate boundaries of the main campus grounds. This includes academic and research buildings, residence halls, student apartments, athletic fields and facilities, arenas, chapels, churches, libraries, administrative offices, and parking lots.

Non-Campus: This category covers crime and fire incidents occurring in buildings, grounds, or property not physically located on the University's main campus but owned or controlled by Palm Beach Atlantic University and used in direct support of the University's educational purposes, or frequently used by students. Examples include leased classroom space or University-affiliated properties outside the contiguous campus area.

Public Property: Statistics in this category cover crime and fire incidents occurring on public streets, sidewalks, thoroughfares, parks, and parking facilities that are immediately adjacent to and accessible from campus, but are not considered part of University property.

Non-Campus Student Housing: This classification refers to student housing facilities located away from the main campus but owned, leased, or otherwise controlled by the University, or provided through a formal agreement with a third-party housing provider. Examples include University-affiliated apartment complexes or auxiliary housing where PBA maintains a contract to house students.

Off-Campus Student Housing: This category refers to private housing that students rent or lease on their own, without ownership, control, or contractual arrangement by the University. Because PBA does not manage or control these residences, crimes and fire incidents occurring there are not included in Clery statistics, though they may be reported to local law enforcement.

Off-Campus (General): This refers broadly to any location outside of University ownership or control, such as private residences, businesses, and community areas not under University jurisdiction. While these areas are relevant for overall safety awareness, they fall outside the Clery geography and are not reported in the University's Annual Security and Fire Safety Report.

Clery Crime Classifications

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or means to produce death or great bodily harm.

Arson: The intentional burning or attempt to burn a dwelling, house, public building, motor vehicle, aircraft, or personal property of another.

Burglary: Unlawfully entering a structure with the intent to commit a felony or theft. This includes breaking and entering, as well as attempts to commit the aforementioned acts.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

Domestic Violence: Domestic violence refers to a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. It can occur in heterosexual or same-sex relationships and does not require cohabitation.

Drug Abuse Violations: Violations of state and local laws concerning the unlawful possession, sale, use, growth, manufacturing, or making of narcotic drugs and other controlled substances.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Hate Crime Violations: Incidents involving intimidation, vandalism, larceny, simple assault, or other bodily injury motivated by bias based on race, religion, ethnicity, gender, sexual orientation, or disability.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Liquor Law Violations: Violations of laws or ordinances that prohibit the manufacture, sale, transportation, possession, or consumption of alcoholic beverages.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including cases where vehicles are unlawfully taken and later abandoned.

Murder/Non-Negligent Manslaughter: The intentional killing of one human being by another, excluding cases of negligence, attempted murder, assaults to kill, suicides, accidental deaths, and justifiable homicides.

Negligent Manslaughter: The unintentional killing of another person through gross negligence.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery: The act of taking or attempting to take anything of value from someone's custody or control through force, threat of force, violence, or intimidation.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or suffer substantial emotional distress.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Weapons Law Violations: Violations of laws or ordinances related to weapon offenses, such as manufacturing, selling, or possessing deadly weapons.

Crime Statistics

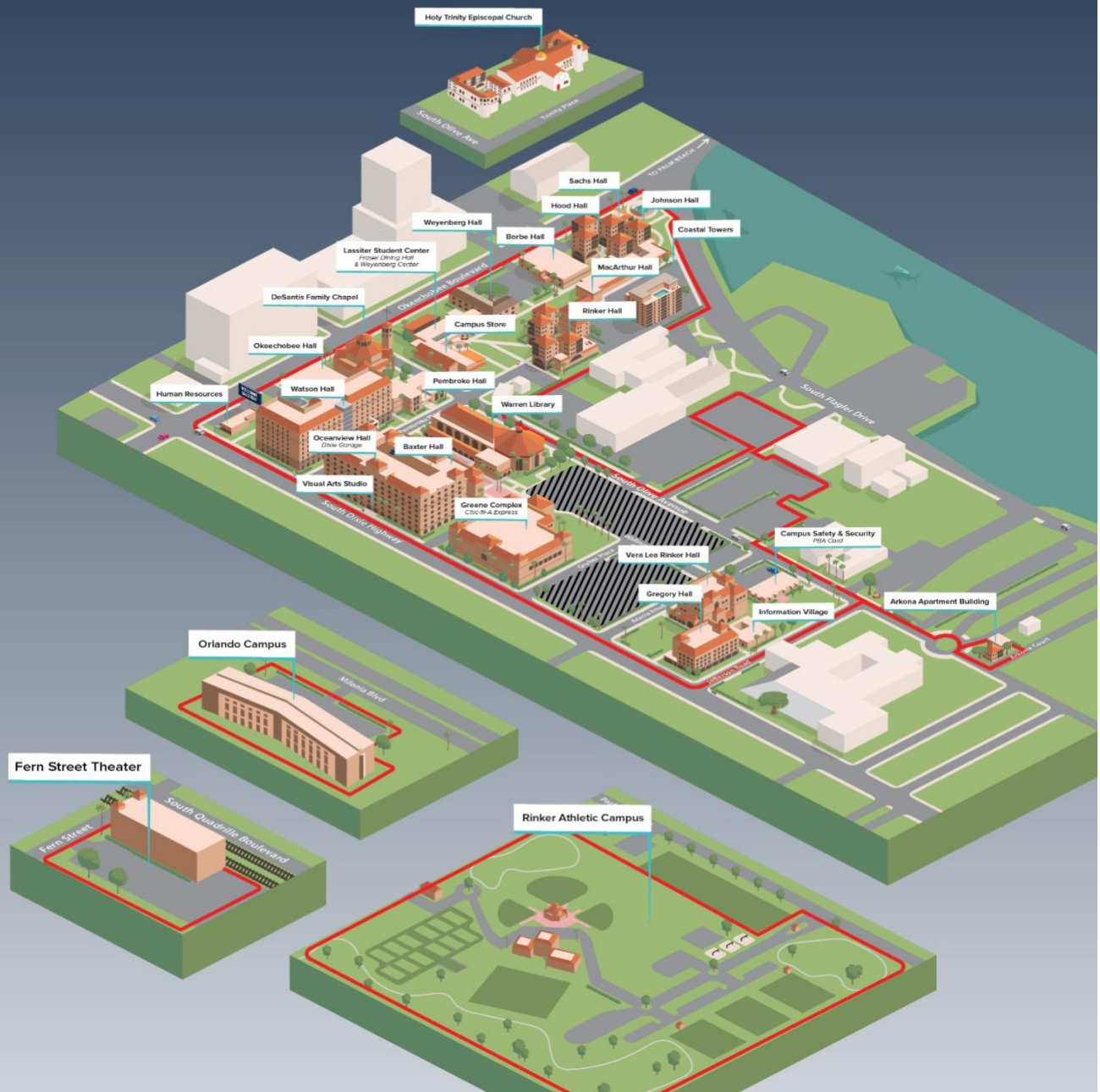
Crime Statistics: This report provides data on reported crimes that have occurred on campus, in nearby areas, and on public properties adjacent to the campus. This data is categorized by type of crime and location. Crime and fire statistics reported to the Palm Beach Atlantic University Department of Public Safety, local police, and county authorities are provided. Confidential disclosures to university-affiliated professionals may be included in crime statistics disclosure for the purpose of annual reporting or timely warning issuance.

Hate Crime Statistics

Hate crimes are categorized by taking an underlying criminal offense, such as assault, robbery, arson, or vandalism, and determining if it was motivated by bias against a protected characteristic. For Clery Act purposes, hate crimes include all reportable Clery offenses plus four additional categories: theft, simple assault, intimidation, and destruction/damage/vandalism of property. To classify an incident as a hate crime, there must be evidence that the offender was motivated by prejudice related to race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability. Importantly, it is the offender's perception that matters, not the victim's, and mere knowledge of the offender's prejudice is not enough there must be a clear link between the bias and the criminal act.

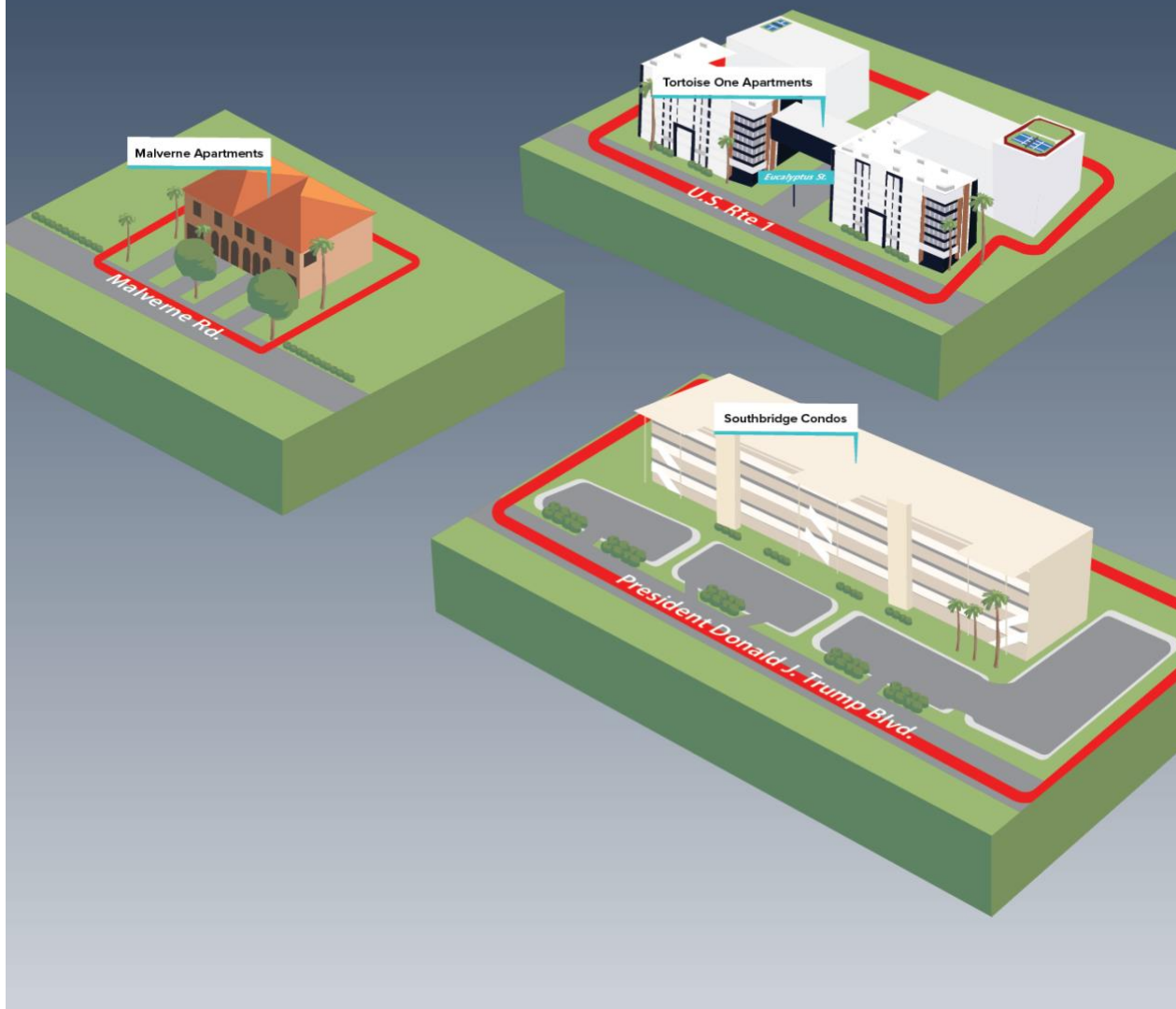
Palm Beach Atlantic University

CAMPUS MAP



Palm Beach Atlantic University

NON-CAMPUS HOUSING



Main Campus – West Palm Beach – 2024 Statistics

CRIME CLASSIFICATION	On-Campus Building or Property						Non-campus building or property			Public Property			Unfounded		
	2022		2023		2024		2022	2023	2024	2022	2023	2024	2022	2023	2024
	Total	Student Housing	Total	Student Housing	Total	Student Housing	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	1	0	0	4	2	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	2	0	2	1	3	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA OFFENSES															
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
ARRESTS															
Weapons Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS															
Weapons Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Referrals	3	3	3	3	0	0	0	0	3	0	0	0	0	0	0
Liquor Law	78	76	22	22	155	132	0	0	22	0	0	0	0	0	0

Orlando Campus – No Student Housing – 2024 Statistics

CRIME CLASSIFICATION	On-Campus Building or Property						Non-campus building or property			Public Property			Unfounded		
	2022		2023		2024		2022	2023	2024	2022	2023	2024	2022	2023	2024
	Total	Student Housing	Total	Student Housing	Total	Student Housing	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA OFFENSES															
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS															
Weapons Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS															
Weapons Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

2024 -2025 Palm Beach Atlantic University Comprehensive Annual Fire Safety Report



Fire Safety Right-to-Know

This guide is prepared on an annual basis to adhere to the mandates of the Campus Fire Safety Right-to-Know Act, which is a component of the Higher Education Act (34 CFR 668.49). Every presently enrolled student and staff member receives a direct notification (via their registered email account) by October 1 each year. This notification includes information regarding the report's accessibility, the precise electronic location where the report is hosted, a concise overview of the report's contents, and a confirmation that the institution will provide a physical copy of the report, free of charge, upon request to the Department of Public Safety. If desired, printed copies can be requested by contacting Campus Safety at (561) 803-2500.

Fire Log

The Department of Public Safety meticulously maintains a digital fire log that provides a clear record of all fires reported by date. This log encompasses fires occurring within on-campus student housing, academic buildings, and business establishments. Each entry includes details such as the nature of the fire, the date, the time, and the general location. This fire log is accessible to the public at the Department of Public Safety, located at 1301 South Olive Avenue, West Palm Beach, FL, 33401.

Fire Safety Systems, Drills, and Training

Basic fire safety training is extended to all students residing in campus dormitories as part of the orientation program held at the start of each academic term, presented by the Office of Residence Life. New employees also undergo basic fire safety training during the New Employee Orientation conducted by the Office of Human Resources. Housing and residential life staff members receive further comprehensive fire safety training at the onset of each semester. All rooms across campus, whether in dormitories, classrooms, or business structures, are equipped with evacuation notices that prominently feature the building's address and emergency contact numbers. Fire drills, including those with fire alarms, are conducted in every residence hall each semester.

Fire Safety Tips

For both students and employees, adhering to general fire safety procedures is crucial:

- Immediately activate the fire alarm and call 911 and the Department of Public Safety upon sighting a fire.
- Provide accurate information about the fire's size and location.
- The Department of Public Safety will verify the situation and notify the relevant fire department.
- Evacuate the building without attempting to enter a burning structure.
- If you suspect someone is inside a burning building, inform the Department of Public Safety.
- Report all fires, even if they have been extinguished.
- Notify the Department of Public Safety about vandalized or discharged fire extinguishers.
- Familiarize yourself with the sound of your building's fire alarm/smoke detectors.
- Know at least two evacuation routes and designated staging areas.
- Close doors to impede the fire's spread.
- Do not open doors if you suspect fire on the other side. Check for heat using the back of your hand. If it's hot, do not open the door.
- Stay close to the ground and cover your mouth with a wet cloth to facilitate breathing in smoky conditions.
- Do not prop open or lock fire exits; they must remain accessible.
- In line with university policy, buildings must be evacuated when a fire alarm sounds.

Smoking Policy

All campuses of Palm Beach Atlantic University are designated as smoke-free zones. This entails the prohibition of inhaling, exhaling, burning, or carrying any lit cigarette, electronic cigarette, vape, vape pen, cigar, pipe, or similar devices containing tobacco or other smoke-producing substances in any area of the campuses.

Evacuation Procedures

Upon detecting a fire or hearing the fire alarm, immediate evacuation is crucial. Close doors as you exit to contain the fire. Do not attempt to extinguish fires larger than the capacity of a fire extinguisher. Activate the nearest fire alarm if not already triggered and report the fire to the Department of Public Safety. When the fire alarm sounds, evacuate the building via stairs and exits – do not use elevators. Once outside, proceed to your designated staging area and await further instructions from public safety officials. Re-entry to the building is only allowed upon explicit confirmation from Department of Public Safety officials that it is safe to do so. Any instance of a swiftly extinguished fire or evidence of recent fires must be immediately reported to Residence Life Officials or Department of Public Safety officials for documentation.

Fire Inspection and Prevention-Related Policies

Palm Beach Atlantic University holds the responsibility to maintain a safe environment for faculty, staff, students, and visitors by minimizing potential fire hazards. This includes proactive measures like conducting periodic fire safety inspections of all campus buildings, enhancing fire safety awareness through training programs, and executing fire safety audits. Certain items, such as open-flame devices, barbecue grills, compressed gases, and more, are strictly prohibited within university-owned or operated facilities to mitigate fire risks. The university's commitment to safety involves the promotion of fire prevention practices and rapid response strategies to safeguard the campus community.

Residential Facilities, Fire Equipment and addresses

Residential Facilities *NON-CAMPUS HOUSING	Smoke Detector	Fire Alarm	Sprinkler System	Fire Extinguisher	Redundant Monitoring
Baxter Residence Hall	Yes	Yes	Yes	Yes	Yes
Coastal Towers Residence Hall	Yes	Yes	Yes	Yes	Yes
Johnson Residence Hall	Yes	Yes	Yes	Yes	Yes
*Malverne Apts 233,235,237,239	Yes	No	No	Yes	No
Oceanview Residence Hall	Yes	Yes	Yes	Yes	Yes
Pembroke Hall	Yes	Yes	Yes	Yes	Yes
Rinker Residence Hall	Yes	Yes	Yes	Yes	Yes
Weyenberg Residence Hall	Yes	Yes	Yes	Yes	Yes
Watson Hall	Yes	Yes	Yes	Yes	Yes
*Southern Bridge Apartments	Yes	Yes	Yes	Yes	Yes
Arkona Apartments 1,2,3,4	Yes	No	No	Yes	No
Hood Hall	Yes	Yes	Yes	Yes	Yes

Name	Alias ID	Building Type	Address
ON CAMPUS HOUSING			
Johnson Hall	JOHNSON	Residence Hall	901 S Flagler Drive, West Palm Beach, FL 33401
Coastal Towers	COASTAL	Residence Hall	1001 S Flagler Drive, West Palm Beach, FL 33401
Rinker Hall	RINKER HALL	Residence Hall	900 S Flagler Drive, West Palm Beach, FL 33401
Weyenberg Hall	WEYENBERG	Residence Hall	214 Okeechobee Blvd, West Palm Beach, FL 33401
Pembroke Hall	PEMBROKE	Residence Hall	901 S Olive Ave, West Palm Beach, FL 33401
Watson Hall	WATSON	Residence Hall	351 Pembroke Place, West Palm Beach, FL 33401
Oceanview Hall	OCEANVIEW	Residence Hall	1000 S Dixie Highway, West Palm Beach, FL 33401
Baxter Hall	BAXTER	Residence Hall	351 Pembroke Place, West Palm Beach, FL 33401
Hood Hall	HOOD HALL	Residence Hall	901 S Flagler Dr, West Palm Beach, FL 33401
Arkona Units (1)	ARKONA	Residence Hall	203 Arkona Ct. West Palm Beach, FL 33401 #1
Arkona Units (2)	ARKONA	Residence Hall	203 Arkona Ct. West Palm Beach, FL 33401 #2
Arkona Units (3)	ARKONA	Residence Hall	203 Arkona Ct. West Palm Beach, FL 33401 #3
Arkona Units (4)	ARKONA	Residence Hall	203 Arkona Ct. West Palm Beach, FL 33401 #4
NON CAMPUS HOUSING			
Washington Apartments	WASHINGTON APT	Apartments	906 Washington Rd, West Palm Beach, FL 33401
Southern Bridge Apartments	SOUTHERN BRIDGE	Apartments	3907 S Flagler Dr, West Palm Beach, FL 33401
Tortoise One	TORTOISE	Apartments	740 N Dixie Hwy, West Palm Beach, FL 33401
Malverne Apartments	233 MALVERNE	Apartments	233 Malverne Rd, West Palm Beach, FL 33401
Malverne Apartments	235 MALVERNE	Apartments	235 Malverne Rd, West Palm Beach, FL 33401
Malverne Apartments	237 MALVERNE	Apartments	237 Malverne Rd, West Palm Beach, FL 33401
Malverne Apartments	239 MALVERNE	Apartments	239 Malverne Rd, West Palm Beach, FL 33401

2024 Fire Report

Residential Facilities 2024	No. of Fires	Cause of Fire	Injury related to Fire	Deaths Related to Fire	Value Property Damage
Baxter Residence Hall	0	0	0	0	0
Coastal Towers Residence Hall	0	0	0	0	0
Johnson Residence Hall	0	0	0	0	0
Malverne Apartment 233	0	0	0	0	0
Malverne Apartment 235	0	0	0	0	0
Malverne Apartment 237	0	0	0	0	0
Malverne Apartment 239	0	0	0	0	0
Oceanview Residence Hall	0	0	0	0	0
Pembroke Hall	0	0	0	0	0
Rinker Residence Hall	1	Fireworks	0	0	300.00
Weyenberg Residence Hall	0	0	0	0	0
Watson Hall	0	0	0	0	0
1000 South Olive Ave	0	0	0	0	0
Arkona Apartment 1	0	0	0	0	0
Arkona Apartment 2	0	0	0	0	0
Arkona Apartment 3	0	0	0	0	0
Arkona Apartment 4	0	0	0	0	0

2023 Fire Report

Residential Facilities 2023	No. of Fires	Cause of Fire	Injury related to Fire	Deaths Related to Fire	Value Property Damage
Baxter Residence Hall	0	0	0	0	0
Coastal Towers Residence Hall	0	0	0	0	0
Johnson Residence Hall	0	0	0	0	0
Malverne Apartment 233	0	0	0	0	0
Malverne Apartment 235	0	0	0	0	0
Malverne Apartment 237	0	0	0	0	0
Malverne Apartment 239	0	0	0	0	0
Oceanview Residence Hall	0	0	0	0	0
Pembroke Hall	0	0	0	0	0
Rinker Residence Hall	0	0	0	0	0
Weyenberg Residence Hall	0	0	0	0	0
Watson Hall	0	0	0	0	0
1000 South Olive Ave	0	0	0	0	0
Arkona Apartment 1	0	0	0	0	0
Arkona Apartment 2	0	0	0	0	0
Arkona Apartment 3	0	0	0	0	0
Arkona Apartment 4	0	0	0	0	0

2022 Fire Report

Residential Facilities 2022	No. of Fires	Cause of Fire	Injury related to Fire	Deaths Related to Fire	Value Property Damage
Baxter Residence Hall	0	0	0	0	0
Coastal Towers Residence Hall	0	0	0	0	0
Johnson Residence Hall	0	0	0	0	0
Malverne Apartment 233	0	0	0	0	0
Malverne Apartment 235	0	0	0	0	0
Malverne Apartment 237	0	0	0	0	0
Malverne Apartment 239	0	0	0	0	0
Oceanview Residence Hall	0	0	0	0	0
Pembroke Hall	0	0	0	0	0
Rinker Residence Hall	0	0	0	0	0
Weyenberg Residence Hall	0	0	0	0	0
Watson Hall	1	Grease	0	0	500.00
1000 South Olive Ave	0	0	0	0	0
Arkona Apartment 1	0	0	0	0	0
Arkona Apartment 2	0	0	0	0	0
Arkona Apartment 3	0	0	0	0	0
Arkona Apartment 4	0	0	0	0	0

Campus and Community Safety Resources

911 EMERGENCY AT ANY
CAMPUS LOCATION

Department	Phone Number
University Main Number	561.803.2000
Department of Public Safety	561.803.2500
Department of Public Safety On-Campus Quick Dial	3-2500
Green Complex Front Desk	561.803.2334
Dean of Students Office	561.803.2556
Counseling and Wellness Center	561.803.2576
Residence Life Office	561.803.2555
Rinker Athletic Complex Security Office	561.803.2457
Title IX Coordinator	561.803.2171