



Student Transfer Policy

Background

The Gregory School of Pharmacy (GSOP) Student Recruitment and Admissions (SRA) Committee acknowledges that students currently or previously enrolled in other pharmacy programs may desire to transfer to the GSOP for a variety of reasons. This transfer policy aims to lay a general foundation of conditions by which the SRA Committee and the respective offices of GSOP may accept transfer students and transfer previously earned course credit hours from other pharmacy programs. The establishment of this policy does not procure a guarantee of either acceptance into GSOP nor a transfer of some or all earned credits, but only lays out the conditions by which a transfer student may be granted such provisions on a case-by-case basis.

Admissions Requirements

- a. Students transferring from another pharmacy program are required to meet all of the same general admissions and application requirements [here](#). Prior acceptance to another accredited pharmacy program does not guarantee admission into GSOP.
- b. A written letter of intent from the applicant provided to the SRA committee stating why they desire to transfer from their previous program to GSOP will be required prior to consideration for an interview.
- c. A separate letter of recommendation from an administrator at the previously attended pharmacy program attesting that the candidate is in good academic standing and has a positive record of professional conduct is required prior to an interview decision.
- d. Transfer students accepted into the program are required to complete a criminal background and drug screen prior to starting the program. All costs associated with the completion of the criminal background check and drug screen are the student's responsibility.
- e. Time between exiting the previous pharmacy program and applying to GSOP will be considered. It is recommended that a candidate would not wait more than two academic years to apply for a transfer from a previous pharmacy program.
 - l. The year placement of a transfer candidate will be contingent upon an audit of previous coursework, academic performance, and the internal course scheduling of GSOP.

Policy of Credit Transfer

- a. Only credits completed at an ACPE accredited program will be considered for transfer.
 - I. Courses must be substantially equivalent in scope and sequence to courses at GSOP.
 - II. Only courses completed with a passing grade can be considered for possible transfer.
 - III. Experiential credit hours will be evaluated on a case-by-case basis.
 - IV. Students may transfer up to 36 credit hours of eligible coursework, providing all other transfer requirements are met.
 - V. Courses must not have been previously applied towards the conferral of a degree.
- b. Transferring students will need to receive an offer of acceptance into GSOP before coursework will be considered for transfer. Upon receiving an acceptance, official transcripts from the prior pharmacy school will be reviewed by the Assistant/Associate Dean for Academics who will determine in consultation with GSOP faculty as warranted, which classes are sufficiently equivalent in scope and sequence to courses at GSOP and therefore eligible for a transfer. All decisions regarding transferred coursework must receive final approval from by the Dean of the GSOP. Additional documentation may be requested of an applicant or the program from which the student is transferring, for final determination.
- c. Upon approval, a student will be provided a list of courses that have been approved for transfer, it is the responsibility of the student to contact the Assistant/Associate Dean of Academics to modify their course schedules in accordance with the granted credits.