

NAME

City, ST | 000-000-000 | email@gmail.com

PROFILE

Type a professional profile here. It should be three to five sentences stating qualities and characteristics that you possess and which match what the job posting is seeking in an ideal candidate. Alternatively, you could make a bulleted list of key achievements or qualifications that make you a good fit for the position. The above in bold is a headline. You can use it to announce the type of position you are experienced to hold.

SKILLS & ABILITIES

Skill	Skill	Skill
Skill	Skill	Skill
Skill	Skill	Skill

EDUCATION

UNIVERSITY, City, ST

Bachelor of ABC in Major, MO/YYYY

- GPA (if above 3.2 optional)
- Awards—Description of award or scholarship, how you earned it (optional)

EXPERIENCE

EMPLOYER, City, ST

Position Title, MO/YYYY

- Accomplishment Bullet – how did you make a difference at this organization
- Accomplishment Bullet – what are you most proud of that you did? What was the result?
- Accomplishment Bullet
- Accomplishment Bullet
- Accomplishment Bullet

EMPLOYER, City, ST

Position Title, MO/YYYY

- Accomplishment Bullet – how did you make a difference at this organization
- Accomplishment Bullet – what are you most proud of that you did? What was the result?
- Accomplishment Bullet
- Accomplishment Bullet

INTERESTS & LEADERSHIP

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- Community Service
 - Club or Organization you are a member of
 - Interests: list 3 to 5 areas of interest