

SAILFISH SAFE

PALM BEACH ATLANTIC UNIVERSITY



Our Plan for a Safe Semester



Summer & Fall 2021



TABLE OF CONTENTS

INTRODUCTION	3
HEALTH ALERT TEAM	4
FIVE MAIN SAFETY INITIATIVES	5
ACADEMICS	10
INTERNATIONAL TRAVEL	11
PHYSICAL DISTANCING	12
ATHLETICS	13
ON-CAMPUS HOUSING.	14
DINING	15
CLEANING.	16
EVENTS	16
ADDITIONAL INFORMATION ON QUARANTINE AND ISOLATION.	17
FURTHER QUESTIONS RELATED TO COVID-19?.	20

INTRODUCTION



Palm Beach Atlantic University was one of only a handful of colleges and universities that remained fully open for in-person instruction during the 2020-2021 academic year. We continued to deliver the transformative educational experience that's been our hallmark. Our infection rate remained below the state transmission rate in Florida and we finished the academic year with no deaths or hospitalizations due to COVID-19. There was also no evidence of COVID-19 transmission between faculty and students. The Lord provided the resources we needed most, at just the right time.

We look forward to continuing our mission into the 2021-2022 school year. Below you will find our fourth edition of Sailfish Safe that includes our current policies and procedures related to COVID-19. In this edition of Sailfish Safe, you will find updated policies and procedures for those individuals who are vaccinated against COVID-19. As always, these policies and procedures are subject to change based on the progress of the virus, as well as local, state and federal regulations.



HEALTH ALERT TEAM

The Health Alert Team designs, implements, and evaluates COVID-19 measures on campus and is housed within the Student Development Division. We work closely with the Department of Health, as well as infectious disease consultants.

HEALTH ALERT TEAM

The Health Alert Team is a team of nurses and paramedics who manage the following:

- Reviews all Daily Wellness Checks and answers questions from employees and students regarding COVID-19.
- Conducts informational interviews that determine whether an individual needs to be isolated, quarantined or cleared for return to the campus community.
- Monitors PBA community members who have tested positive, experienced symptoms or entered quarantine until they are cleared to return to campus.
- Reports all positive COVID-19 test results to the corresponding Health Department (Palm Beach or Orange County).
- Oversees on-campus COVID-19 testing.

FIVE MAIN SAFETY INITIATIVES

The University has implemented five main initiatives to help keep the campus safe. These are: COVID-19 vaccination, encouraging Daily Wellness Checks, COVID-19 testing, facial coverings and hand washing.

Vaccination against COVID-19 limits the spread of the virus, protects the health of the individual and the community, as well as reducing the need for testing and quarantine. The Daily Wellness Checks promote a healthy campus by changing the paradigm of illness. For years, coming to school or work while sick has been seen as a virtue. Now, the virtue is to stay home when sick in order to protect the health of others. The Daily Wellness Check encourages students and employees to think about their health status and report any symptoms associated with COVID-19 as well as close contact with anyone who has COVID-19. Testing for COVID-19 is an important component of limiting the spread of the virus by identifying asymptomatic carriers. Testing also confirms COVID-19 in symptomatic people or those with close contact with another person who has COVID-19. Under the latest CDC guidelines, testing also plays a role in shortening the length of quarantine. Facial coverings, and hygiene aim to limit the spread of COVID-19 and promote a healthy campus through common practices.

Although there are many aspects to our Sailfish Safe plan, they all support the main five initiatives.



COVID-19 VACCINATION



DAILY WELLNESS CHECKS



COVID-19 TESTING



FACIAL COVERINGS



HAND WASHING



COVID-19 VACCINATION

Palm Beach Atlantic University does not require the COVID-19 vaccination. We recognize that being vaccinated is a personal health decision. We encourage you to discuss your health status and benefits of vaccination with your healthcare provider. While we are not requiring vaccination, we encourage our community to get vaccinated to keep our community Sailfish Safe and healthy.

Here are a few of the benefits:

- Vaccination helps stop the spread of COVID-19.
- Vaccinated individuals do not need to quarantine after contact with a COVID-positive individual unless the exposed person is symptomatic.
- Reducing the population that needs to quarantine helps us keep everyone in class to receive a transformative PBA education.
- Fully vaccinated people are exempt from systematic screening and back to school testing.
- Fully vaccinated people do not have to quarantine after international travel if they remain asymptomatic.
- Fully vaccinated people do not have to participate in the Daily Wellness Check. However, they must contact the Health Alert Team if they experience symptoms of COVID-19, particularly a fever or loss of taste and smell, as breakthrough cases of COVID-19 can still occur.

If you are fully vaccinated, please submit your proof of vaccination here: <https://bit.ly/21COVIDVax>

Submitting your vaccination information is voluntary. If you choose to submit your information, here is how your information will be used:

- Your information will be shared with Health Alert nurses involved in contact tracing, so that you are not put into quarantine after contact with a COVID+ individual.
- You will be removed from the Daily Wellness Check text list.
- You will be removed from the randomized screening list for COVID-19 testing.
- You will no longer be required to quarantine after international travel.

While your personal information is not shared with anyone outside of the Health Alert Team, the Health Alert team does report the community vaccination rate percentage.



DAILY WELLNESS CHECKS

All campus visitors are required to fill out a Daily Wellness Check before coming to campus, regardless of their vaccination status. All faculty, staff, and students who are not yet vaccinated need to fill out a Daily Wellness Check. The Daily Wellness Check asks recipients to assess their temperature, symptoms and whether they have had any close contact with a person who has COVID-19. The Daily Wellness Check encourages students and employees to think about their health status and report any symptoms associated with COVID-19, as well as close contact with anyone who has COVID-19. A daily text message will be sent prompting the user to click a link. The first question asks if the user will be going to a University facility and/or campus on that day. If the answer is no, the survey stops. If the answer is yes, the wellness check requests that you answer questions about your temperature and potential COVID-19 symptoms. The wellness check also requires you to report if you have knowingly come into contact with anyone who has COVID-19 in the last 72 hours.

No visitor or member of the PBA community is permitted to come to a University facility if they are sick. PBA is committed to working with each member of the University community through their illness to help them be successful whether they are an employee or a student.

Each member of the PBA community is expected to self-report to healthalert@pba.edu any or all of the following:

- If you test positive for COVID-19
- If you are unvaccinated and have been exposed to someone who has COVID-19
- International travel
- If you experience any symptom or combination of symptoms consistent with COVID-19 such as:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea



The Daily Wellness Check and Health Alert Team work together to isolate community members from the campus community environment at symptom onset instead of waiting until a positive COVID-19 diagnosis. This helps reduce the overall transmission rate of COVID-19 and keeps our community safe and healthy. Each member of the PBA community is expected to report the requested information and comply with any requests set forth by Health Alert Team.

This system is monitored and staffed by Registered Nurses. The Health Alert team does not provide medical diagnosis or medical advice; it does triage community members who are symptomatic to help them attain appropriate care while isolating them from the campus community. The Health Alert Team works with the County Health Department Epidemiology to limit the spread of COVID-19 on campus.

To ensure the health of the PBA community and the wider surrounding community, all PBA community members are expected to cooperate with Health Department Contact Tracers. Contact tracers will call from one of the following numbers: (833) 917-2880, (833) 443-5364, and (850) 583-2419. The Palm Beach County Health Department has advised that they will personally visit individuals who do not respond to contact tracing.



TESTING FOR COVID-19

BEGINNING OF SEMESTER TESTING FOR COVID-19

In fall 2020, spring 2021, and summer 2021, we required all students to be tested at the beginning of the semester. We will once again require all students to be tested at the beginning of the fall semester. Students who are fully vaccinated or who have tested positive for COVID-19 in the 90 days prior to beginning of class are exempt from this requirement. To return to face-to-face instruction and/or residential housing in the fall, students must submit negative COVID-19 PCR or rapid antigen test results or proof of COVID-19 vaccination. For more information on beginning of semester testing, and/or how to submit proof of vaccination or test results please refer to FAQ [HERE](#)

ONGOING COVID-19 TESTING

Palm Beach Atlantic University recommends that students and employees undergo diagnostic testing if they experience symptoms associated with COVID-19. Testing is also recommended for unvaccinated individuals who come into close contact (as defined by the CDC) with someone who has COVID-19. To facilitate this, PBA has a COVID-19 testing site on our West Palm Beach campus. PBA also has a random screening testing program for students and employees on our West Palm Beach campus. A systematic screening program for COVID-19 is a best practice in limiting the spread of COVID-19. Systematic testing aids us in keeping our community safe and healthy by limiting the spread of COVID-19 and catching potential outbreaks in their early stages. Our infectious disease consultants recommend that we test 10 – 15 percent of the campus community each week. PBA will continue our random screening program during fall 2021. Students and employees who are fully vaccinated are exempt from random screening. Athletes must follow additional testing requirements set forth by the NCAA and the Sunshine State Conference. Please view FAQ [HERE](#)



FACIAL COVERINGS

Facial coverings are not required in University facilities -indoors or outdoors (with the exception of the COVID-19 Testing Center). We urge everyone to follow the recommendations from the Centers for Disease Control and Prevention ([CDC](#)), which state that unvaccinated individuals should continue to wear a facial covering to protect their own health and the health of those around them. Separate rules may apply for athletic practices and contests, as determined in consultation with the Sunshine State Conference and the NCAA.



HAND HYGIENE

EACH MEMBER OF THE PBA COMMUNITY IS EXPECTED TO TAKE APPROPRIATE HAND HYGIENE MEASURES.

A simple yet effective way to prevent the spread of COVID-19 is to [wash your hands](#).

Through a generous donation of hand sanitizer from a PBA family and business owner of Froggy's Fog, PBA has deployed hundreds of gallons of hand sanitizer throughout the PBA campus: in offices, classrooms and residential suites. As a matter of habit, students and professors should use hand sanitizer immediately upon entry into every building or classroom, as well as gyms, eateries, residence halls, etc.

SUMMARY

In summary, in order to promote a healthy campus environment and do your part to help keep the PBA campus community "Sailfish Safe," on a daily basis, it is required that each PBA community member will:



Complete a Daily Wellness Check before coming to campus each day (if you are unvaccinated).



Report health information to healthalert@pba.edu at any time.



Wash your hands frequently.



ACADEMICS

We are grateful that there was no evidence of COVID-19 transmission between faculty and students during the 20-21 academic year.

Plexiglass shields are no longer in use in the classroom.

Classes will return to full capacity for fall 2021. All course instructors must fill out a static seating chart and submit it to Health Alert HealthAlert@pba.edu to aid in contact tracing.

We are returning to our regular academic calendar for the 2021-22 school year. The academic calendar can be found [here](#). The University reserves the right to adjust the academic calendar to ensure the health and safety of the community. If an adjustment to the calendar is needed, every effort will be made to notify the community with as much advance notice as possible.

HyFlex, which is the synchronous presentation of the face-to-face class via Zoom, was utilized during spring 2020, fall 2020, and spring 2021 to provide educational access to those unable to attend face-to-face instruction. Beginning with summer 2021 courses, we are no longer offering HyFlex as a semester long option. Students who want to continue learning remotely should switch to online courses.

Students who are quarantined or isolated due to COVID-19 may still attend class through HyFlex. Affected students will receive HyFlex clearance through a member of the Health Alert Team. A small percentage of courses may not be offered via HyFlex because the content, method of instruction or equipment requires the student to be physically present. Instructors in those courses will work individually to accommodate face-to-face students who must quarantine or must remain in isolation. Students who are unable to return to face-to-face instruction or are absent an excessive amount will be allowed to withdraw from the course, following normal University policies.



INTERNATIONAL TRAVEL

All international travel should be reported to Health Alert at HealthAlert@pba.edu and 561.803.2537. An individual is not permitted to return to University facilities until cleared by Health Alert.

Policy for fully vaccinated individuals:

- Fully vaccinated individuals do not need to quarantine after international travel. An individual is fully vaccinated two weeks after his/her final vaccine dose.
- Fully vaccinated individuals need to be tested for COVID-19 with a viral test (PCR or antigen) 3-5 days after their travel is complete. COVID-19 testing can be done free of charge at the COVID-19 testing center on the West Palm Beach campus.
- Fully vaccinated individuals should closely monitor themselves for any symptoms of COVID-19 and contact Health Alert HealthAlert@pba.edu immediately if they become symptomatic.

Policy for unvaccinated individuals:

- Get tested with a viral test (PCR or antigen) 3-5 days after travel and quarantine for a full 7 days after travel. COVID-19 testing can be done at no cost to you at the COVID-19 testing center on the West Palm Beach campus.
 - Even if you test negative for COVID-19, you must quarantine for the full 7 days after you have completed your international travel.
 - If your test is positive, you must report your results to HealthAlert@pba.edu and immediately isolate yourself to protect others from getting infected.
- If you don't get tested, you must quarantine for a full 10 days after you have completed your travel.

In addition to the above policy, those engaging in international travel must also follow the CDC guidelines specific to the destinations in their travel plans. Please see the CDC website for additional details.

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notice.html>

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>

This policy is subject to change in accordance with CDC and local Health Department Guidelines.

PHYSICAL DISTANCING

Classrooms and the DeSantis Family Chapel will return to normal capacity. Plexiglass shields will not be used in classrooms but will continue to be used in high traffic areas, such as front office spaces and point of sale counters. Employees who have their own private office may choose whether or not to have a plexiglass shield. Employees who share office space must continue to use plexiglass shields unless they are fully vaccinated or desks are six feet apart.





PBA's Sailfish Athletics Department is committed to academic and athletic success, spiritual growth and serving others on and off the field. Participation in intercollegiate athletics is an integral part of the overall educational experience at PBA, and we seek to preserve that experience through this COVID-19 crisis. During the 2021 spring semester, athletes in all 18 varsity sports were able to return to athletic competition with COVID-19 protocols and precautions in place. Athletic competitions for the fall 2021 semester will take place with COVID-19 protocols and precautions in place, as decided upon by the NCAA, the Sunshine State Conference and PBA's Health Alert Team. Athletes should consult their coaches for the latest information.



ON-CAMPUS HOUSING

PBA recognizes the valuable role on-campus housing plays in the overall student experience and is dedicated to providing students an opportunity to continue this practice.

International students should refer to **International Travel policy (page 11)**.

Visitation hours and guidelines will be adjusted as needed if there is a rise in COVID cases within the PBA community.

All Residence Life student staff receive ongoing COVID-19 education.

PBA emphasizes cleaning protocols and student responsibility and accountability in maintaining a clean living space.

Residence Life has set aside apartments for COVID-19 isolation should a student need to be moved from their residence hall. These designated units are individual apartments with an exterior entrance and a full bathroom and kitchen.



DINING

All dining facilities on campus have now returned to full capacity. We will continue to follow local, state and federal guidelines related to dining capacity. Aramark, our food service vendor, has introduced many new procedures including but not limited to:

- Tables/high-touch areas will be wiped down with an EPA approved COVID-19 cleaner between customers. Tables are equipped with laminated signs. When a patron is done using the table, they flip the sign over indicating the need for sanitation.
- Plexiglass shields are installed at each eatery.
- Final dishwashing temperature is well above recommended standards.
- All workers received extensive training on COVID-19, regarding reducing transmission and cleaning.
- Upon closing, all facilities will be disinfected.
- Meal delivery service is available for those who are in quarantine or isolation on campus (requires use of a meal swipe).

All food service workers must complete the Daily Wellness Check, must wear facial coverings and must wear gloves while on the food prep line. All prep line employees must wash their hands every 30 minutes. Where permitted – fully vaccinated employees can now complete a self-certification process which allows them to work without a mask on.



CLEANING

All PBA classrooms/buildings/restrooms are cleaned and disinfected according to CDC recommendations. Our facilities management team, National Management Resources, has developed COVID-19 cleaning and disinfection practices that require the use of chemicals from the EPA approved COVID-19 disinfectant list. In areas that have high traffic, such as gyms, the Warren Library, classrooms, etc., although cleaned in accordance with CDC guidelines, students/users are encouraged to wipe down equipment, tables, desks, etc. when they finish.

Common areas and high touch surfaces will be a collective effort and cleaned often by various team members, from National Management Resources, Aramark and PBA staff. These areas include but are not limited to countertops, doorknobs, sneeze guards, light switches, doorways, tables and chairs, and shared surfaces.

In addition, PBA, along with National Management Resources, has invested in electrostatic sprayers to allow for better coverage and more widespread cleaning. Electrostatic sprayers distribute disinfecting, EPA-approved COVID-19 chemicals in a fast and effective manner that is thorough and efficient. They have the ability to cover large areas in a shorter amount of time than it would take an average person to clean. These sprayers and accompanying chemicals are safe to be used in gyms, on equipment, in residence halls, in classrooms, transportation vehicles, etc. or in any area where traditional cleaning is needed.

EVENTS

There is no longer a size restriction on campus events. Those who are planning campus events that will have a capacity of larger than 250 people should consult with the Health Alert Team by contacting HealthAlert@pba.edu to see if any additional precautions, such as temperature checks need to be taken.

ADDITIONAL INFORMATION ON QUARANTINE AND ISOLATION

PERSONAL PREPARATION

Community members are encouraged to familiarize themselves with the CDC guidelines regarding Quarantine and Isolation for COVID-19. Everyone should develop a personal COVID-19 plan. Elements of the plan should include:

- Identifying and understanding their own risk factors. For a list of risk factors, please refer to CDC guidance [HERE](#).
- How to self-monitor health.
- How to avoid close contact within their own unique living and social situations.
- Discussion with roommates, family members, loved ones, etc. regarding what it would mean to quarantine or isolate.

TELEHEALTH

Sailfish Health is a zero co-pay telehealth and telecounseling service. Telehealth and telecounseling are important resources for students in isolation or quarantine. Sailfish Health is available to all students, including students who do not utilize the University student insurance. The cost for Sailfish Health is included in their student fees.

Sailfish Health, powered by TimelyMD

- To schedule a telehealth (medical or mental health) appointment, visit <http://sailfish.health>
- Click “Sign In” at the top of the page
- Use your PBA username and password to log in (personal email accounts will not work and may result in a charge for your visit)
- If you have already registered, click “Log In” at the top right
- For first-time users, choose “Sign Up” and fill out your information.
- Once you log in, you will see four icons to choose from based on your health need:
- Health Coaching, Telehealth Medical Visit, Scheduled Counseling, and TalkNow
- For further inquiries, please contact the PBA Health & Wellness Office at: Health_Wellness@pba.edu or (561) 803-2576

Employees who utilize the University health insurance also have access to telehealth through TeleDoc. Please refer to your ICUBA health portal for more information. Employees can also access mental health resources provided through our Employee Assistance Plan through the ICUBA health portal.



QUARANTINE

The purpose of quarantine is to keep someone who might have been exposed to COVID-19 away from the campus community to reduce the risk of transmission to others. A PBA community member will be asked to quarantine under the following conditions:

A person is determined to have had close contact with someone with COVID-19 (as defined by the CDC) will quarantine for a specified number of days from the last date of contact. The CDC and Florida Department of Health now allow for shortened quarantines of 10 days without a COVID-19 test, and 7 days with a negative COVID-19 PCR test taken on Day 6 after the last day of close contact. A fully vaccinated person who has had close contact with a COVID+ person does not need to quarantine unless they are symptomatic.

A person who has been in close contact (according to the CDC guidelines) with a person who has major symptoms may be quarantined on a case-by-case basis. A person in quarantine for this second reason may be cleared early if the close contact tests negative after the onset of the major symptoms.

A non-residential community member is expected to quarantine off-campus in their place of residence. A residential student will quarantine in their assigned residential room/apartment. A residential student may choose at any time during the quarantine period to complete their quarantine at an off-campus location. A residential student who quarantines off-campus is expected to communicate to their off-campus host their health status and potential maximum length of stay. A residential student who leaves campus for quarantine may not return until they have been cleared by Health Alert. Students who violate quarantine procedures will be referred to the student accountability process.

ISOLATION

The purpose of COVID-19 isolation is to separate people infected with COVID-19 from people who are not infected:

A PBA community member who exhibits symptoms of COVID-19 will isolate if they 1) test positive for COVID-19 or 2) experience symptoms associated with COVID-19. The duration of isolation will be determined by the Health Alert Team, taking into account the person's severity of symptoms, test results, health history, and date of symptom onset.

If a person has a COVID-19 positive test result and has no symptoms, and has previously tested positive or been diagnosed clinically with COVID-19 within the last 90 days, the person will not require isolation. However, they must provide documentation of their prior positive COVID-19 test or diagnosis.

A non-residential community member is expected to isolate off-campus in their place of residence. A residential student will isolate in their assigned residence hall or designated isolation apartments. A residential student may choose at any time during the isolation period to complete their isolation at an off-campus location. A residential student who isolates off-campus is expected to communicate to their off-campus host their health status and potential maximum length of stay. A residential student who leaves campus for isolation may not return until they have been cleared by Health Alert. Students who violate isolation procedures will be referred to the student accountability process.



HURRICANES / EVACUATIONS

All community members are expected to proactively think about their hurricane/evacuation plans. Students will also be asked to consider how COVID-19 may affect their hurricane/evacuation plans. During hurricane season, when a residential student is first determined to need quarantine or isolation, the student will be reminded by The Office of Residence Life to update their pre-existing hurricane/evacuation plan.

NOTE ON DIFFERING LENGTHS OF QUARANTINE OR ISOLATION

There may often be a disparity in quarantine or isolation times. For example,

- Suzy is tested for COVID-19 on Monday, January 11.
- Suzy receives a positive COVID-19 test result on Thursday morning January 14.
- Suzy will have a 10-day minimum isolation from January 11, expected to end on January 21.
- Suzy's roommate, Amy had close contact with Suzy on January 14.
- If Amy chooses to, she may get a PCR COVID test no sooner than Day 6 (January 20). If she tests negative, she may exit quarantine upon receipt of her negative test result, but no sooner than her completion of Day 7 of quarantine (January 21). If Amy chooses not to get tested, she will remain in quarantine for 10 days from January 14 to January 24.



FURTHER QUESTIONS RELATED TO COVID-19?

For questions related to Daily Wellness Checks, symptoms, positive test results, and international travel, please contact a member of the Health Alert Team:

Health_Alert@pba.edu | 561.803.2537

For questions related to on campus COVID-19 testing or submitting proof of vaccination, please contact COVID-19@pba.edu

For questions related to Academic Support for COVID-19 students, please contact:

Associate Director of the Office for Academic and Accessibility Resources Comfort Olugbuyi

Comfort_Olugbuyi@pba.edu | 561.803.3066

For questions related to the residence halls, please contact a member of Residence Life:

ResLife@pba.edu | 561.803.2555

For questions related to Athletics, please contact:

Athletics Business Operations Coordinator Jessica Lawten

Jessica_Lawten@pba.edu | 561.803.2333

For all other questions, please contact:

Assistant Vice President for Student Development Kate Magro

Kate_Magro@pba.edu | 561.803.2595

“Sailfish Safe” information is frequently communicated using any one or more of the following messaging platforms:

- Posted signage throughout the campus
- PBA public website
- MyPBA
- Social Media
- Listserv (email)
- Digital Signage
- Text Message



In closing, Palm Beach Atlantic University is grateful for the opportunity to serve our students in a Christ-first environment, despite the challenges of COVID-19. We look forward to furthering our purpose of equipping students to lead fulfilling lives through learning, leadership and service.