

NAME

Address, City, ST Zip Code
000-000-000| email@gmail.com

PROFESSIONAL HEADLINE

Type a professional profile here. It should be three to five sentences stating qualities and characteristics that you possess and which match what the job posting is seeking in an ideal candidate. Alternatively you could make a bulleted list of key achievements or qualifications that make you a good fit for the position.

SKILLS & ABILITIES

Skill	Skill	Skill
Skill	Skill	Skill
Skill	Skill	Skill

KEY QUALIFICATIONS/PROFESSIONAL HIGHLIGHTS

- Achievement – may list three to five of things which are related to the position you are applying for and which showcase your strengths.
- Achievement 2 – what are you most proud
- Achievement

EDUCATION

PALM BEACH ATLANTIC UNIVERSITY, West Palm Beach, FL

Degree | Track or Concentration | MM YYYY

- GPA (if above 3.2)
- Awards—Description

SCHOOL 2, City, State

Degree & Major| Minor in XYZ | MM YYYY

- GPA (if above 3.2)
- Awards—Description

RELATED EXPERIENCE [IF NEEDED OR JUST HAVE 1 EXP SECTION]

EMPLOYER/ORGANIZATION, City, ST

Position Title, YYYY-YYYY

- Accomplishment Bullet – how did you make a difference at this organization
- Accomplishment Bullet – what are you most proud of that you did? What was the result?
- Accomplishment Bullet

Position, Con't [if there is a hard break in bullets from page 1 to 2]

- Accomplishment Bullet
- Accomplishment Bullet
- Accomplishment Bullet

EMPLOYER/ORGANIZATION, City, ST

Position Title, YYYY-YYYY

- Accomplishment Bullet – how did you make a difference at this organization
- Accomplishment Bullet – what are you most proud of that you did? What was the result?
- Accomplishment Bullet
- Accomplishment Bullet
- Accomplishment Bullet

OTHER PROFESSIONAL EXPERIENCE

EMPLOYER/ORGANIZATION, City, ST

Position Title, YYYY-YYYY

- Accomplishment Bullet – how did you make a difference at this organization
- Accomplishment Bullet – what are you most proud of that you did? What was the result?
- Accomplishment Bullet

EMPLOYER/ORGANIZATION, City, ST

Position Title, YYYY-YYYY

- Accomplishment Bullet – how did you make a difference at this organization
- Accomplishment Bullet – what are you most proud of that you did? What was the result?
- Accomplishment Bullet

TRAINING & CERTIFICATIONS

- Certification Title, Organization Who Provided It, Date
- Training Name, Organization Who Provided It, Date